

ORALL Newsletter

Ohio Regional Association
of Law Libraries


June 1995

Volume 1995, Number 2

President's Column--JoAnn Fisher

As May comes to an end and summer goes into full swing (I know it is summer because there are 23 new faces swarming through my library), my thoughts turn to - what else - Pittsburgh! What a great program Jim Heller and the AALL Education Committee has planned. I don't know about you, but it was very difficult for me to choose one session for each time slot I want to attend most and still leave time for the exhibit hall. The National Conference on Legal Information Issues is very exciting for our membership as well as our delegates. The programs reflect the diversity of issues we must deal with in our jobs on a daily basis.

Speaking of the National Conference, here is an update on the delegate issue. We invited thirteen delegates, including Supreme court representatives of the legal and information community. Many of these delegates will be speakers during the National Conference. Justices from Ohio and Indiana, a law firm administrator, a judge, a court executive, attorneys, a bar association director, and a CLE director. Three delegates have agreed to attend; Dean Richard Perna from the University of Dayton, A. Howard Williams, an attorney from South Bend, and Roger Stevenson, and attorney with Roetzel & Andress in Akron. Dean Perna co-authored the Interim Report of the University of Dayton School of Law and Mead Data Central Joint Committee to

(continued on p. 2) 

OFFICERS 1994-1995

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Secretary	Irene Milan
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Newsletter Editor	Shaun Esposito

Ohio Regional Association of Law Libraries is a chapter of the American Association of Law Libraries Law Libraries.

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Study Computer Technology in Legal Education. Dean Perna also spoke on the technology infrastructure needed in legal education at the AALS Mini-Workshop on Uses of Technology in Research and Teaching this past January. Howard Williams writes extensively for legal publications on law office technology and is involved in various committees dealing with access to legal information. Roger Stevenson is the library partner at Roetzel and Andress and is very interested in legal information issues. Hopefully ORALL members attending the Conference will have a chance to meet the delegates at the ORALL/MICH/ALL breakfast on Monday morning.

Looking forward to 1996, ORALL will be part of the North East regional meeting scheduled for Toronto In October 1996. As part of a "let's get acquainted" effort, LLAGNY is organizing a wine and cheese reception at the AALL Annual Meeting for all the chapters involved in NE '96. It will be held on Monday, July 17, from 6:15 p.m. to 8:15 p.m. Look for the location in the final program. I hope to see you there. The ORALL Executive Board met this month. As always there are many issues to discuss. One item is the change in the ORALL Directory. We are working with Banks-Baldwin to improve and expand the information found within our Directory. Titles, individual phone numbers or extensions, and e-mail addresses will be included for each Individual under the geographical listings.

Another topic for discussion was our substantial treasury. It is always a major concern of the Executive Board to utilize available funds effectively for the betterment

of our membership. I throw this question to our members: How would you like ORALL to spend our money? Do you want ORALL and the SIG's to sponsor more educational workshops? Do you want more funds allocated to bring in outside professional speakers for our meetings. Are there publications you would like ORALL to develop and distribute? Do you want more grants given to our members for the AALL and ORALL Annual Meetings? What additional benefits would you like ORALL to offer the membership? The Executive Board does not want to deplete our treasury needlessly, but we also do not want to just keep accumulating money when these funds could be used to better serve our membership. I urge you to contact me or any member of the Executive Board with your ideas.

Paul Mitchell and his committee are finalizing the plans for the ORALL Annual Meeting being hold in Maumee Bay State Park in October. It will be a very casual setting which will set the tone for the meeting. Be prepared to bring your jeans and relax while learning about leadership. It sounds like a great opportunity to connect with each other while having a lot fun in the great outdoors. Hope to see you there and in Pittsburgh.

CONTRIBUTIONS INVITED!!!

All ORALL members are invited to submit articles, article ideas, and any suggestions to the ORALL Newsletter Editor. If you attend a workshop or other educational program, please consider writing a brief review for publication in the Newsletter. Please contact Shaun Esposito, ORALL Newsletter Editor, Univ. of Kentucky College of Law Library, 620 S. Limestone St., Lexington, KY 40506; (606) 257-8347(voice); (606) 323-4906(fax); e-mail: swespo1@ukcc.uky.edu.

**PRESIDENT-ELECT PAUL MITCHELL
PLANS FOR THE FUTURE**

Fall Meeting

The 1995 ORALL Annual Meeting will be held on October 4 to 6 at Maumee Bay State Park. The theme is *Leadership: Equipping Librarians for the Next Millennium*. We will examine how librarians can become leaders within their organizations, within their communities, and within the profession, focusing on technology and communications.

The meeting will combine large group lecture with roundtable discussions on various critical issues within the profession. The local arrangements committee is working on activities that will allow us to take full advantage of our surroundings, both outdoors and inside.

Look for your registration packet late summer. Contact Paul Mitchell at (800) 542-9509 x7019 for further information.

Committee Selection

The Executive Board decided in 1994 that committees would be selected before our annual meeting so that they could begin working at the meeting. Consequently, the committee preference forms were mailed with the dues notice this past winter. I will be assigning members to committees in August. The committee assignments will be reported in the September newsletter; you will be notified in writing also.

If you have not submitted a Committee Preference form, and would like to become

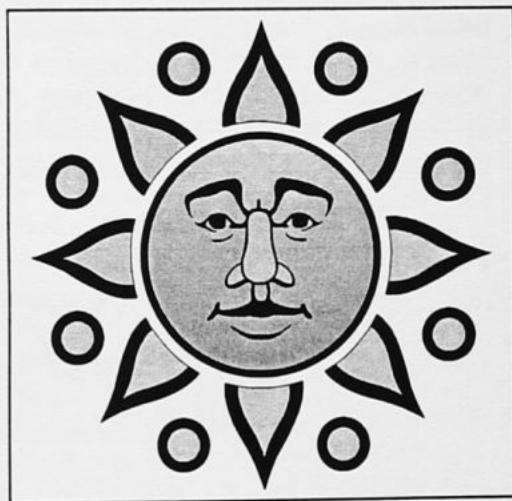
involved, contact Shaun Esposito for a form.

Program Ideas

It is DEFINITELY NOT too soon to come up with program ideas for the 1996 AALL Meeting. The theme, as delivered to us in October by program chair Merle Slyhoff, is "Delivering the Message." Deadline for program proposals is August 15 this year, so there is really little time.

Program ideas stand a better chance for selection if they are sponsored by a Chapter or SIS, or if they are co-sponsored (i.e., with another chapter or an SIS). See April 1995 AALL Newsletter for program proposal forms. If you have a good idea, and would like ORALL to submit it, fill out the form and send it to an Executive Board member.

In addition, think about program ideas for Toronto '96, the Northeast Super-Regional, of which ORALL will be a part. We will be expected to come up with some programs, so begin thinking now about what you would like to see there as well.



SCANNING THE NEWSLETTERS

Items of interest from recent local and regional law library association newsletters, compiled by Shaun Esposito:

Bibliographies

Cynthia May and Betty Karweick, *Legal Drafting: A Selective Bibliography*, LLAW NEWSLETTER (Law Librarians Association of Wisconsin), Summer 1995 at 8 (provides extensive citations to books and articles on the topic).

Gordon Russell, *Briefing the Case: NAFTA and the Environment: A Sampling of Books, Articles, and Looseleaf Services*, SWALL BULLETIN (Southwestern Association of Law Libraries), May 1995 at 32 (provides an extensive bibliography on this topic).

Library Practice/Ethics

Isabel Paul, *UPL Guidelines for Virginia Law Librarians*, VALL NEWSLETTER (Virginia Association of Law Libraries), Spring 1995 at 5 (discussing recent unauthorized practice of law opinions from the Virginia State Bar).

Kelly Brown, *An Objective Account of the Advantages of a Neutral Citation System*, SOUTHEASTERN LAW LIBRARIAN, Spring 1995 at 4 (explaining the history of the debate surrounding this topic).

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Management

Christopher Anglim, *Wills and Trusts: Automated Preservation Assessment Surveys*, SWALL BULLETIN (Southwestern Association of Law Libraries), May 1995 at 22 (discussing the CALIPR needs assessment survey developed by UC-Berkeley and the California State Library).

Technology

Janet Reinke, *Copyright Law on the Information Crossroads*, SCALL NEWSLETTER (Southern California Association of Law Libraries), March 1995 at 81 (discussing case law and other literature concerning copyright law in the context of electronic publishing).

Genie Tyburski, *Internet: Focus on Research: Federal Legislation, Federal Register & Congressional Record*, GPLLA NEWSLETTER (Greater Philadelphia Law Library Association), December 1994 at 4 (explaining internet access to various federal materials).

Barbara Whyte Felicetti, *NETTIPS: Fatty & Marvel & Washlaw: Lions & Tigers & Bears, Oh My!*, GPLLA NEWSLETTER (Greater Philadelphia Law Library Association), December 1994 at 6 (explaining a monthly internet tip service provided by GPLLA).

Martin J. Cullen and David W. Smythe, *Converging Information Services--The Electronic Law Library and Records Management*, LAW LINES (Law Library Association of Greater New York), March/April 1995 at 1 (discussing the integration of legal information management

and records management).

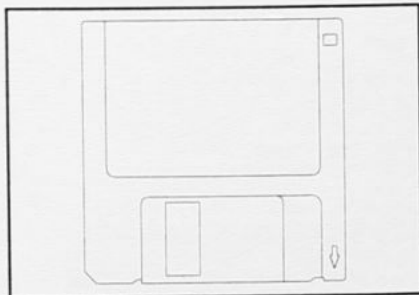
Deborah Mann Keene, *The World Wide Web: Your Window to the Internet*, ATLANTA LAW LIBRARIES ASSOCIATION NEWSLETTER, Spring 1995 at 1 (discussing the history of the Web and options for gaining access to the Web).

Michael Spindler, *Listserv Lust: Using the Internet Effectively*, LLOPS CITED (Law Librarians of Puget Sound), Spring 1995 at 1 (providing an overview of the internet for the novice or intermediate user).

John E. Collins, *WWW Sites and Other Mysterious Legal Sites on the NET*, DALL ADVANCE SHEET (Dallas Association of Law Librarians), April 1995 at 6 (gives listing of law-related Web sites).

Diane Gates, *Law Firms and Lawyers on the Net*, SCALL NEWSLETTER, May 1995 at 117 (giving a listing of law firms with Web sites).

Anyone interested in obtaining a copy of any of these articles should contact ORALL Newsletter Editor Shaun Esposito, Public Services Librarian, University of Kentucky Law Library, 620 South Limestone St., Lexington, KY 40506-0048; (606) 257-8347 (voice); (606) 323-4906 (fax); internet: swespol@ukcc.uky.edu.



ORALL SCHOLARSHIP & AALL GRANT AWARDED

Each year ORALL offers a \$500 scholarship to an active member of our regional association to help defray the cost of attending the AALL annual meeting. The applicants are screened by the Education Committee. This year the scholarship was awarded to Roberta Robertson at the University of Akron School of Law. Robbie is the Acquisitions Coordinator and has worked at the law school since 1978. She has been a member of ORALL for the past five years. Congratulations Robbie!

Charles J. Condon, the Evening Public Services Librarian at the University of Toledo College of Law, was awarded the AALL Registration Grant for the AALL Annual Meeting. The 1990-94 AALL Strategic Plan included a provision for underwriting one free registration (a \$255 value) for the Annual Meeting for ten chapters. ORALL was one of ten eligible chapters for this award from AALL. It was the intent that this award be presented to newer members of AALL. Charles joined the College of Law in February 1995 and is a new member of AALL and ORALL. Our welcome and congratulations to Charles.

ORALL members are encouraged to apply for the various scholarships and grants that are available through ORALL and AALL. In this time of tight budgets and cutbacks, these awards offer a great opportunity to be able to attend association meetings that enhance your awareness of the rapid changes in our profession, not to mention the networking possibilities. The scholarship form for the fall ORALL meeting is located in this issue. Please look for it, fill it out, and send it in!

APPLICATION FOR STIPEND
ORALL Fall Conference

To apply for a grant of \$150 to be used to help meet expenses for attending the ORALL Fall Conference in Maumee, Bay State Park, Toledo, Ohio on October 4-6, 1995, please fill out this application and return it by August 11, 1995. Please include one letter of recommendation from someone familiar with your work, potential and need of this grant.

1 Name: _____

2 Work Address: _____

3 Phone (including Area Code) _____

4 Employment in Law Librarianship (Give Dates and Places): _____

5 Other Relevant Employment: _____

6 Education: _____

7 Professional Activities and Committee Memberships: _____

8 Member of ORALL since _____ Member of AALL? _____ since _____

9 Will your employer pay any or all of your expenses in attending this meeting? if so, how much? _____

10 Have you previously attended ORALL meetings? _____ If so, when? _____

11 Please describe what you do in your current law library position. _____

12 Please attach a summary of your career goal and a statement of how you will benefit from attending this meeting.

Wondering how to make new technologies work for you? We have experts on tape.



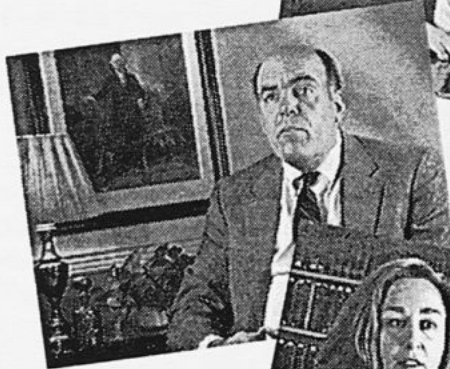
Frosty Owen, Manager
Library Services
Hunton & Williams Law Firm



Jane L. Rich, Senior Marketing
Specialist (left), and Kristen
Liberman, Manager, Information
Resources Group, Lotus
Development Corporation



Thomas H. Davenport
Professor of Information
Systems and Director of Infor-
mation Systems Management,
University of Texas at Austin



Lawrence Prusak
Ernst & Young Center for
Business Information



Frances Bufalo,
Legal Information Specialist,
CRS, Library of Congress

*Please visit us at booth numbers 414 and 509 at the
AALL Annual Meeting in Pittsburgh, July 16-19, 1995.*

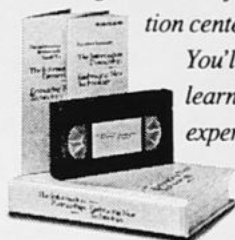
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LEXIS-NEXIS is pleased to make available *Embracing New Technology*, the third in our *Information Partners* videotape series.

This new video and guidebook feature interviews with information professionals at Lotus Development Corporation, Hunton & Williams Law Firm, and the Congressional Research Service in the Library of Congress.

What do they have in common? They're effectively using new technology both to provide better service and to strengthen their information centers.

You'll also learn what experts from



the Ernst & Young Center for Business Information and the University of Texas at Austin see in the future for information technologies.

For your copy, call Billie Saunders at 1 800 426-7675. A portion of the \$15 cost will be donated to AALL and SLA.



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COUNTY LAW LIBRARIES SIG MEETS

The County Law Libraries Special Interest Group met in Toledo on May 19, 1995 at 9:00 A.M. with Kristine Stultz presiding.

At the opening of the Business meeting, Kristine called for speakers from the group that had requested some time to do so. Rosemarie Chrisant from the Akron Law Library began by explaining the format for this year's survey. Rather than waiting to collect financial information after the distribution of the survey, she sent letters to all the county auditors' offices first requesting copies of the law library's annual report. As of this date 60 annual reports have been received including some from the smaller ones that had been difficult to obtain in the past years. She is very confident that she will obtain 100% response this time. After sending out second notices to the auditors, she will contact those libraries which are still delinquent directly.

As for the content of the majority of the survey, she distributed a questionnaire to those present to be filled out and returned to her asking for input on this year's questions. The final version of the survey was scheduled to be faxed or mailed around June 1st. Rose Brown from Defiance County Law Library asked if a question could be asked about other sources of income that the library receives which might not be reported on the annual reports. Rose had been in contact with Shelby County Law Library and they were interested in this information.

The last item on the questionnaire concerned Long Range Planning. Rosemarie stated that it was her opinion that the subcommittee formed by the OSBA on this subject was not

working as quickly as she felt was necessary in these unsettled times. Therefore she had met with Jan Novak, Martha Cox and Corliss Davis in her library and they had decided to consider forming a Long Range Planning Committee for the County S.I.G. She was now requesting volunteers to both help and Chair this committee. Rosemarie did not wish to be the Chairperson since she was the Chair-elect of next year's S.I.G. and also doing the survey.

Also on the Business agenda, Keith Blough from Columbus Law Library reported on the previous OSBA Law Libraries Committee meeting in January and the Task Force Report on criminal fine distribution. At the meeting the OSBA Chair solicited opinions of the members present who voted to retain the current funding scheme rather than opt for state control or budget battles in the Legislature. A subcommittee was appointed and comments sent to George Rooney, the Chair, were forwarded to the subcommittee and placed in a position paper that is to be discussed this afternoon. Keith did not know the status of the activity on the Task Force report, if any.

Linda Ellashek of Mahoning Law Library Association announced that she was leaving the library and she wanted to thank all her friends in the group. She hoped to be working with them again soon.

Rose Brown announced that ORALL was offering three \$25 prizes for the best suggestions on saving money at library conferences. Entries are to be sent to her by August 1st to qualify.

Richard Baker of Guernsey County Law Library mentioned that he was concerned about the presence of guns in the law library. He mentioned that there was a statewide requirement that all courts be protected by security systems as of July 1995. He said that

he often has the Sheriff's people entering the library wearing guns. What policy could the library institute to identify the good guys from the bad?

Carol Meyer stated that the exhibits of the OSBA meeting would be open for our visits until 4 P.M. She also announced that next year's OSBA annual meeting would be in Cincinnati.

Huron county law library has sued their county over reinforcing the floor to enable the addition of compact shelving. The decision is to be reached by June 30, 1995.

The Attorney General has received the following requests for opinions. Ashland: Whether the library must provide computerized legal research to the prosecuting attorney at no cost. Greene: Whether the library can employ someone to perform computerized legal research and whether trustees can be paid.

The balance of the meeting was the presentation on Understanding and Selecting Computer Hardware by Steven Q. Stultz, the guest speaker. An outline was handed out to accompany the talk. The talk was an intensive overview on MS-DOS computers and peripherals--everything from the operating system, CPU, monitor, keyboard and drives to printers and software. The capable consultant, Mr. Stultz, clarified the puzzling terminology connected with computer parts adding advice to the group on networks, viruses and printers. There was more material than there was time to finish and the group expressed their appreciation to Mr. Stultz when time ran out. There being no further business to conduct, the members adjourned to lunch.

INTERNET WORKSHOP HELD

submitted by Susan Miljenovic

ORALL's Private Law Libraries SIG held a workshop, "Introduction to the Internet," at Case Western Reserve University Law School Library on April 6, repeated on April 7. Susan Hersch of Cleveland's Hahn, Loeser & Parks did an excellent job of coordinating the program with Judy Kaul of CWRU.

The guest speaker was Jim Milles, Head of Computer Services at St. Louis University Law School and author of "Internet Handbook for Law Librarians."

The morning session was a general, non-teknoid introduction. What the Internet is: a "network of networks." How the Internet works: "transmission control protocol/internet protocol (TCP/IP) that enables different types of computers to share information." Types of connections were discussed, as were E-mail, Discussion Lists, Usenet and Telnet.

The afternoon session progressed to FTP (File Transfer Protocol) and its applications, gopher, world-wide web and URL. "Tips and Tricks" were offered along the way as well as questions answered.

Armed with this abundance of information and excellent handouts, the group was turned loose for hands-on time. That's when the fun really began--from Cleveland to the White House and back again.

Mr. Milles knows his stuff. But it was his ability to demystify the internet and to share his enthusiasm for it that made the day such a success.

OCLIS Sponsors Listserv on the Internet

*submitted by Judy Rodgers
Representative to OCLIS from
ORALL*

The Ohio Council of Library and Information Services (OCLIS), an organization composed of twenty library associations (including ORALL) in Ohio, is sponsoring the OCLIS listserv on the Internet. Its purpose is to improve communications among librarians in Ohio and to foster cooperation and understanding among all kinds of libraries and library/information service organizations in Ohio and its environs.

The listserv may be used to announce workshops, jobs, conferences, meetings, and news, as well as to discuss issues relevant to librarians and libraries in Ohio and surrounding areas. It is available as a discussion group for issues of interest to librarians, information service providers, and library-oriented organizations in Ohio.

The listserv uses the listproc program and runs on an automatic server on OHIONET's Sun computer system. Currently, participation in the listserv is not restricted. However, messages should relate to issues of interest to librarians in the state of Ohio, and they should follow

the usual rules of E-Mail etiquette.

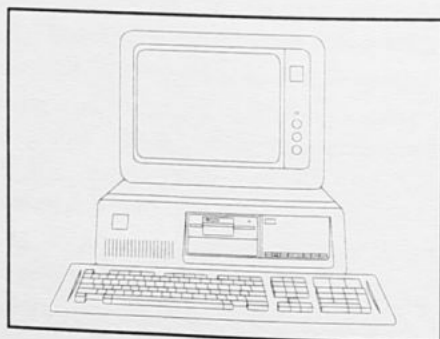
To subscribe to the OCLIS listserv, send an electronic mail message to:

listproc@ohionet.org

In the BODY of the message, put in **subscribe oclis <first name> <last name>**

replacing "<first name>" and "<last name>" with your first and last names. Omit the brackets. Leave the subject field blank; it will be ignored. You will receive an automatic reply letting you know that you have subscribed to OCLIS and where to post your messages.

Guidelines to the listserv are posted automatically on alternate Wednesdays and contain a thorough description of the listserv. Guidelines also are available upon request. If you have questions or want further information about the listserv, contact either the `listserv moderator` (`oclismod@ohionet.org`) or me (`jrodgers@ohionet.org`).



In Memoriam Tom Spaith

Tom Spaith, Associate Director of The Ohio State University College of Law Library, passed away on June 2, 1995 following a nine month battle with liver cancer. He is survived by Helen, his wife, John, his son, and Sally, his dog. Tom earned his undergraduate degree from Thomas More College, an M.L.S. from Kent State University and a J.D. from Capital University. Prior to joining Ohio State, Tom held positions in the libraries of the University of Missouri Columbia and Chemical Abstracts in Columbus, Ohio. Tom became the Associate Law Librarian at the University of Akron Law Library in 1982 and held this position until coming to The Ohio State University College of Law Library as Associate Director in 1986.

In his years at Ohio State, Tom played a major role in the evolution of the Law Library: particularly its services and use of computer technology. Tom was a well regarded teacher who taught a popular course on advanced legal research. Tom also guided the Law Library through some challenging times. He was Acting Director from January, 1991 until June, 1992. While in this position, Tom became significantly involved with the construction of the new addition to the Law Building and in planning the Library's move. Tom was also actively involved in AALL, ORALL and the Ohio Regional Consortium of Law Libraries and he was a sought-after speaker at workshops on a variety of library issues.

Tom was devoted to his family and to his church. In 1991, he was ordained to the permanent diaconate in the Roman Catholic Church. Tom served as a Deacon at St. Mary's parish in the German Village neighborhood of Columbus and was held in great esteem and affection by the people there.

Tom was a man of many talents who attended to all whom he met with gentleness and good spirits. He will be greatly missed not only by his family, but by everyone who had the pleasure of knowing him.

Tom's family has requested that persons interested in remembering him, make donations to any of the following organizations:

St. Mary's Church
684 South High Street
Columbus, Ohio 43206

Salesian Center
80 South 6th Street
Columbus, Ohio 43206

Hospice at Riverside
3595 Olentangy River Road
Columbus, Ohio 43202

written by Bruce Johnson, Director, Ohio State University College of Law Library

VOLUNTEERS NEEDED

ORALL again will have a table at the AALL Annual Meeting in Pittsburgh. Our publications, membership forms, and other PR pieces will be available for other chapters and members to peruse. Anita Shew is in charge of this project and she is looking for volunteers to staff the ORALL table. It is a great opportunity to rest from the hustle bustle of the meeting and visit with all your old friends as they pass by the area. If you would like to donate an hour of your time to help promote ORALL, please call Anita at (513) 887-3456.

NEWS ABOUT OUR MEMBERS

Ohio State Bar President, Ray Michalski, has appointed a Committee to review the present disciplinary rules comprised of 20 lawyers and judges and 6 nonlawyers. Members of this Committee were chosen because of their interest and/or their familiarity of the Ohio Disciplinary process. Of those 6 non-lawyers, Defiance County Librarian, Rose Brown in her capacity as Secretary and lay member of the Northwestern Ohio Bar Association's Grievance Committee, was asked to serve, and has been participating in these meetings which are being held at Bar Headquarters in Columbus. Northwestern Ohio Bar Grievance Committee is comprised of 7 counties--Defiance, Henry, Fulton, Putnam, Paulding, Van Wert and Williams.

PENNY FOR YOUR THOUGHTS

So, a penny is not much in these days of inflation, you say. Well, how about \$25 for your ideas! ORALL is awarding three prizes at \$25 each for the best ideas on "Ways to Save Money" at meetings. Check out the ideas already used in the Pittsburgh Meeting brochure prepared by Rose Brown, Sally Davis and Linda Ellasheck. Send your own ideas to Rose Brown, Defiance County Law Library, 510 Court Street, Defiance, OH 43512 by August 1st. The three winners will be named at the annual meeting this fall.

TOURO LAW CENTER OFFERS MLS

The Friends of the Touro Law Library are funding two scholarships for librarians who are interested in pursuing a law degree at Touro College Jacob D. Fuchsberg Law Center. Located in Huntington, Now York, Touro Law Center is fully accredited by the ABA and is a member of the Association of American Law Schools. The Law Center offers both full-time and part-time programs leading to a J.D.

The \$1,500 scholarships will be awarded to the two most highly qualified entering students who have earned a Master of Library Science degree from an accredited American Library Association program. No special application is required to be considered for these scholarships. Evaluation of candidates will be based on the general application for admission.

Inquires concerning these scholarships and applications for admissions may be obtained from the Office of Admissions, Touro College Jacob D. Fuchsberg Law Center, 300 Nassau Road, Huntington, New York 11743 or by calling (516)422-2244 (x312).



CD-ROM NETWORK PLANNING & IMPLEMENTATION

submitted by Anita K. Shew, Butler County Law Library, Hamilton, Ohio

Introduction

Librarian visitors to the Butler County Law Library have suggested that we share our CD-ROM Network planning experience. Many law libraries now have computers for various applications, but not all have ventured yet into the networking arena. For us this was challenging, exciting and frustrating. We currently have a Novell network with 7 personal computers (Pcs) for 4 attorney and 3 staff workstations, two 7-slot CD-ROM towers, one 1-Gigabyte file server and a modem pool. One PC has an internal CD-ROM player to access individual CD programs we couldn't accommodate in our towers. But it started out more modestly.

Network Beginnings

First you crawl, then you walk, then you run. At the Butler County Law Library we walked with our computer network in 1994 and are now lacing up our jogging shoes to fine tune the system. We have had PCs for the staff since 1985. Before that we had a computer workstation dedicated to Westlaw, Lexis and tax calculation software. In 1992 we designated an older staff computer as an "attorney" PC with a stand-alone CD-ROM reader acquired free when we purchased Anderson's Ohio Law on Disc. This computer was an IBM AT computer with a hard drive and one 5 1/4" floppy disk drive. The printer was Hewlett Packard DeskJet 500.

We had little difficulty installing the operating program for that CD. At that time, the Ohio Law Library on one disk included only Ohio Unreported Appellate decisions. We tested some tax CD-ROM programs and found at that time there was not sufficient interest. We acquired other titles and soon learned there was not enough space on the hard drive for the install software. When the Banks-Baldwin Ohio CD-ROM library became 5 disks and required much more memory, we had to make the change.

Common Menu

Because we wanted to afford one-stop access to the on-line services, dial-out reference services, software programs and CD-ROM titles, we set our goal to have all this on one common menu accessible

by staff and attorney users. The staff has all items on the attorney menu plus Windows, WordPerfect 6.0, Quicken, Lotus 1,2,3, PC File Plus for serials check in, and PRISM software for OCLC cataloging.

Consultant/Vendor


After considerable reading, attending professional programs and talking with colleagues, we decided to use the Novell network software program. We contacted several Novell network providers in the Cincinnati area and sent an informal request-for-proposal letter describing our needs and our proposed menu. We received three promising responses and invited those vendors to the Library for on-site evaluations. Then we used the services of an area university librarian to help evaluate the proposals (someone I met at a professional meeting). After the Collection Development Committee of the Law Library Board and I made an initial choice of a vendor/ consultant, we requested the librarian consultant to sit in on negotiations to see if the proposal was on target. He seemed to be satisfied with the recommendations for network software, PCs, back-up system, etc.

Network System Equipment

Briefly, our network proposal for new equipment included: a 1 GIG 16 MB 486 DX file server, two 486 DX PCs (120 MB hard drive), one HP laser printer, 10baseT concentrator, Tape backup, UPS (uninterruptable power supply), Novell network software Netware 3.12 (10 user), modem and miscellaneous software, cabling, network interface cards, etc. We already had some of the PCs, printers and modems.

Computer System Support

I would recommend that you designate one person on your staff to assume the network administrator responsibilities of troubleshooting, loading the CDs and installing software programs updates and upgrades. One of my staff took the Novell Network Administrators 3-day course offered by Novell. We relied on continuing support from our vendor for a while and occasionally County MIS department help. We currently use staff support and a free-lance computer consultant as needed.

(continued on p. 14) 

Topics Not Covered & Helpful Resources

There is not enough space here to detail the specifics of working with a consultant, negotiating contracts, CD-ROM licenses and installation. Of all the resources we looked at, we thought How to Select and Manage Consultants (Lexington Books, 1990) and Local Area Networking for the Small Library (Neal-Schuman, 1992) were especially useful. A very helpful people resource was Keith Blough, Columbus Law Library, who had just set-up a CD-ROM network.

Training and PR

We have found that training one user at a time "at point of need" works best even though it is very time consuming. When we had our first workstation with the stand-alone CD-ROM reader, we steered every attorney who came into the library to that workstation and demonstrated in 5 minutes how he could find his name in the 12th District Court of Appeals unreported cases. We also conducted special training classes and sponsored vendor training sessions. We promoted our CD-ROM products and training in our monthly Newsletter, on the library bulletin board and in conversations with attorney users.

Future at BCLL

We are in the process of connecting some of our judges to our network through the County network system. (There is a charge back arrangement for license fee and administration & training time). We also plan sometime to add an on-line public catalog (OPAC) and a dial-in option for local attorneys.

Suggestions

Go easy; don't rush--be very clear about what you need to offer. Get a good printer that holds enough paper! Ask a lot of questions. Visit other libraries with networks. Read a lot of stuff. Expect problems. The result has been wonderful but the process was taxing and maintenance of the system takes lots of time. Good luck.

BCLL Computer Network Menu

- A) LEXIS (ID Required)
- B) WESTLAW (ID Required)
- C) Reference Databases (Dial Out)
 - First Search (Periodical Index)
 - OPEN (Public Record Database)
 - HANNAH
 - 6th Circuit ABBS
 - TriState Online

Univ. & Public Library OPACs

- D) Anderson's Ohio Law on Disk
- E) West's Ohio Law Library
- F) Shepards Citations
- G) Kleinrock's Tax Library
- H) US Supreme Court Decisions
- I) Support Works
- J) dPenval
- K) Other Software

LEXALL ELECTS OFFICERS

The Lexington Area Law Librarians (LEXALL), an organization made up of academic, law firm and state law librarians in the Central Kentucky Bluegrass Area, has elected its first slate of officers. Herb Cihak, University of Kentucky Law Library, has been elected Chair; Jeff Frey, with Stoll, Keenon & Park, has been elected Chair-Elect; Lynn Fogle, with Greenbaum, Doll & McDonald, has been elected Secretary; and Jennie Carrigan, with Wyatt, Tarrant & Combs, has been elected Treasurer.

ORALL DIRECTORY CHANGES

Please make the following telephone number changes for the University of Kentucky Law Library:

Sue Burch (606) 257-5133

Shaun Esposito (606) 257-8347



Calendar 1995

July 11-14 AALL Foreign and International Law Institute, tentatively entitled "Business Transactions in a Global Economy," Philadelphia, PA

July 12-14 AALL "Making the Internet Connection: Electronic Publishing and Research--Training the Trainers," Cleveland, OH

July 15-20 AALL Annual Meeting, Pittsburgh, PA

October 4-6 ORALL Annual Meeting, Maumee Bay State Park (near Toledo)

October 5-7 National Conference on State Court Libraries, "Managing Court Library Technology in the '90s," Williamsburg, VA

Newsletter Deadlines

February 15, May 15, August 15, and November 15

OHIO REGIONAL ASSOCIATION OF LAW LIBRARIES

Profile

ORALL is a 4-state chapter of the American Association of Law Libraries [Ohio, Indiana, Kentucky, Michigan]. It was formed in 1949 "to further the development and usefulness of law libraries and to stimulate a spirit of mutual helpfulness among law libraries of this region."

An annual conference is held in the Fall of each year. ORALL publishes or sponsors the following publications: *Core Legal Collection* [bibliographies for Ohio, Indiana, Kentucky, Michigan], ORALL Membership Directory, ORALL Newsletter, ORALL Union List of Serials, Ohio Legal Resources Annotated Bibliography & Guide 3rd.

Placement

For Job Listings and further information, contact Kyle Passmore, ORALL Placement Office at Thompson, Hine and Flory, 1100 National City Bank Bldg., 629 Euclid Ave., Cleveland, OH 44114-3070 or call her at: (216) 566-5651.

Membership

Membership: 270

Dues: \$15.00 per year

Non-membership subscriptions:

\$10.00 per year

Contact: Tom Hanley, U. of Dayton Law Library
Dayton, Ohio 45469, or call 513/229-2444.

Newsletter Information

The ORALL Newsletter is the official publication of the Ohio Regional Association of Law Libraries [ORALL]. Published quarterly [March, June, September, December][ISSN: 1048-2199]

Edited by: Shaun Esposito, University of Kentucky Law Library, 620 S. Limestone St., Lexington, KY 40506; 606/257-8347, FAX 606/323-4906. **Printed By:** Deborah Bobinet, U. of Akron School of Law Library. Unsolicited contributions are encouraged; contributions submitted for publication are subject to editorial review. For extra copies contact the editor.

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