

# ORALL Newsletter

Ohio Regional Association  
of Law Libraries

May 1994

Volume 1994, Number 2

## President's Column - Theodore A. Potter



School is nearly out and a law librarian's fancy turns to...the AALL annual meeting in Seattle. One of the most important things we can do for ourselves as professionals is to congregate with other law librarians from around the country to help restore our enthusiasm for our profession. A hearty "thanks" goes out to the AALL Arrangements Committee and especially to Rose Brown, Linda Ellashek and Sally Davis for the informative brochure on the Seattle meeting.

In connection with the national meeting, the Education Committee received several applications for grants to go to Seattle and was so impressed with two of them that it asked the Executive Board for an additional grant. The Board is thrilled to have such interest in AALL on the part of our members and has authorized the second grant to encourage active participation in the national organization. For those of you who did not submit an application for a grant this year but who are interested in becoming active participants in AALL, I would encourage you to look at the criteria for grants listed in the *ORALL Handbook* and start planning for next year's meeting in Pittsburgh.

### Officers 1993-1994

President .....	Theodore A. Potter
Vice-President/President-elect .....	JoAnn Fisher
Secretary .....	Beth Blondin
Treasurer .....	Mary Hudson
Executive Board .....	Sally Holterhoff
.....	Lucy Payne
.....	[Imm. Past Pres.] Carol Bredemeyer
Newsletter Editor .....	Susan Miljenovic

Ohio Regional Association of Law Libraries is a chapter of the American Association of Law Libraries.

The Executive Board met in Toledo on May 4th. We had some wide-ranging discussions, a summary of which you may read in this newsletter. One of the exciting things on the horizon is a Northeast Regional Conference which is being organized. The tentative location is in Ottawa, Ontario, Canada. The dates have not yet been set but it will be in the fall of 1996, after ORALL and the Indianapolis law librarians host the AALL Annual Meeting. One of the advantages of the Northeast Regional meeting, for ORALL purposes, is that we will not be responsible for putting on a significant part of the meeting, a big plus after working hard to be good hosts for AALL. It will also be a good opportunity to expand our horizons as law librarians. With the passage of NAFTA, our neighbors to the north are closer than ever. Our law librarians will have to begin to acquire more materials from Canada and Mexico to help our practitioners, law professors and others to keep up with their information needs. Ottawa sounds like a good place to have a meeting—more on this as it gets closer.

Committee work continues to be a concern. I hope the changes are meaningful and provide some tangible results for the work completed. The most visible product

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## President's Column (Cont'd.)

of committee work so far is the brochure mentioned above. The Activities Committee is working on an interesting educational meeting for the fall around the theme "Making Connections." It promises to be a good preview of our responsibilities for 1996.

In evaluating the idea of regional committees, it appears that the idea of getting together during the year is next to impossible for most committees. To remedy this, I am proposing that committees be appointed earlier in the year by the incoming Vice President/President-Elect, before the fall meeting, so the committees can meet face-to-face to start things off. They then can conduct business from long-distance rather during the year and meet once again in the fall to wrap things up. It means that volunteering will be a few months ahead of the fall meeting. It also means chairpersons must set up meetings during the fall meeting. I think if we come up with a good structure, we will come together as a group and have more effective committees.

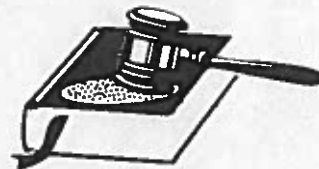
To inject the organization with some fresh perspectives and to make for more effective committees, the Executive Board has chosen to make the Fall 1995 annual meeting a retreat-type format. We will likely have this meeting at Maumee Bay State Park, just east of Toledo, in a modern resort-type facility, complete with hotel-like rooms and meeting spaces, recreation areas, boardwalk and other amenities. The meeting will be less formal, especially being away from the city and the formal attire usually required. The theme will likely revolve around leadership and ways each of us contributes to our organization and its direction. The setting will allow for some smaller group sessions and informal presentation styles. The details have yet to be worked out, obviously, but our incoming Vice President/President-Elect, Paul Mitchell, is excited about the possibilities for the meeting and the facility. One of the Executive Board members even volunteered to be our "camp counselor" for the evening events. (You can imagine the ideas we batted around at the meeting!) I think it would be a wonderful opportunity for all of us to get to know each other better and to be able to assess where we are and where we are going. Let us know your thoughts!

Finally, a note about being an officer. It is a wonderful experience to be an officer of this fine organization. It is a lot of work, to be sure, but it is very rewarding work with an active and vibrant group of people. I would encourage you to consider serving as an officer or Executive Board member. Some of you are a bit concerned about the duties of the officer/board and how much work it entails. The board recognizes that not everyone knows what

one is getting into when one is elected to a position, so we are putting together an "Officers' Handbook," a booklet that will contain narrative descriptions of the duties and responsibilities of each officer and Executive Board member. It will differ from the description in the *ORALL Handbook* in that the narrative will include things like the time one spends on the phone or writing the "President's Column," what documents are to be filed with whom, what it takes to coordinate the program at the annual meeting, the time needed to summarize meetings, what it takes to coordinate a program. We hope the booklet will inspire you to get involved in the direction and management of ORALL.

Speaking of involvement, we have contested elections for Secretary and one Executive Board slot--something that hasn't happened in quite some time. I applaud the Nominating Committee for giving us a choice of members from which to choose. I am pleased to know that we have people who are interested and dedicated enough in ORALL to run in a contested election. Thanks to all the candidates--you're all winners to me!

Theodore A. Potter  
University of Toledo



## NOMINATIONS COMMITTEE

The Nominations Committee is now being formed. The charge of this committee is to select the 1995-96 slate of ORALL officers. The appointment of this committee in the summer will allow the members to meet and begin the decision making process at the fall ORALL meeting. If you are interested in joining this committee, please contact Jo Ann Fisher at (216) 586-7054.

Submitted by: Jo Ann Fisher  
ORALL Vice-President

## REFERENCE TIPS FROM ELLEN QUINN

Finding information about people available in public records, not just published sources, can be a confusing area for librarians and researchers. Your law firm or organization may subscribe to very expensive public record search services that may not be needed if you have the right guide books. Searching public records takes time and persistence. Balancing the time and effort it takes to search public records against the time and personnel available in your organization may tip the scales in favor of hiring a search firm or dialing into expensive on-line services such as LEXIS or WESTLAW or American Online. However, when you have time and personnel and need to search local public records, the following two sources are invaluable.

News Strategies, edited by Leo W. Jeffres, Donna Rouner, and Gary Pettey, Cleveland, Ohio: Cleveland State University, Communication Research Center, 1988. About half of this book discusses news gathering strategies for reporters. The part of the book that is of greatest value to librarians and other researchers is part 2 "The Legal Process." This half of Volume I outlines the various law enforcement/justice offices in the Cleveland area and the records kept by these offices. It names places and indexes and what kinds of information you can find where. While this information may change over time (the date of this book is 1988), it provides an invaluable overview of these departments and gives you a good start in your search. It covers public records kept by the Cleveland Police Department, Cleveland Municipal Court (civil, small claims, traffic, criminal, etc.), Ohio courts (Cuyahoga County Court of Common Pleas, Domestic Relations, Probate, Juvenile, and Court of Appeals), Cuyahoga County Sheriff, the Ohio Adult Parole Authority, Attorney General's Office, Ohio Supreme Court, as well as federal offices such as the U.S. District Court, U.S. Court of Appeals, and U.S. Bankruptcy Court. It also lists records information for local offices of the following federal agencies: Justice Department, Drug Enforcement Administration, FBI, Immigration and Naturalization, Organized Crime Section, Prison Bureau, the U.S. Attorney, and the U.S. Marshal.

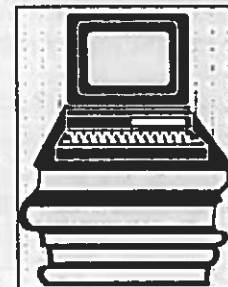
Public Records Guide, Cleveland, Ohio: Cleveland State University, Communication Research Center, 1988. Volume II of the Journalists' Handbook Series is the Public Records Guide, edited by Leo W. Jeffres, Donna Rouner, and Gary Pettey. This guide to local public record retrieval goes into depth regarding where and how to retrieve public records kept by Cuyahoga County, the City of Cleveland, and state and regional offices such as the Northeast Ohio Regional Sewer District, CMHA, and RTA. There is

information in these public records on people, places, and government services.

Both guides are available for \$25.00 from the Communication Research Center (216) 687-5084.

Other items of interest on a similar theme include: John Ullmann & Steve Honeyman, The Reporter's Handbook: An Investigator's Guide to Documents and Techniques, N.Y.: St. Martin's Press, 1983; Edmund J. Pankau, Check It Out! Chicago: Contemporary Books, 1992; and Following the Paper Trail: A Journalist's Guide to Locating Legal Documents [videorecording] Chicago: American Bar Association Commission on Public Understanding About the Law.

Ellen M. Quinn  
Information Services Librarian  
Cleveland-Marshall College of Law  
Joseph Bartunek II Law Library  
Cleveland State University



## NOT SKIPPING A BEAT...

"June 30--True Item: To compensate for minor irregularities in the earth's rotation, official international timekeepers add one second to this day. U.S. law firms adjust their bills."

Dave Barr



## OHIO COUNTIES SIG MEETING

County Law Librarians met Thursday, May 19th at Tower City, Cleveland, with 30 attendees. Rose Brown, Chair, called the meeting to order and asked for introduction of guests.

Keith Blough was called on for a report of various activities in progress by the special groups of which he is a member. Blough reported that the County survey has not been completed; however, he presented information that is available through a handout.

Blough reported that a Supreme Court Task Committee on Fine Distributions has been organized and met recently to discuss the issue of fine distribution and how it relates to County Law Libraries. Emphasis will be placed on an attempt to restructure fine distributions. Blough reported that not all testimony was positive to County Law Libraries.

Jan Novak reported on the status of H.B. 286, relating to "free public access to County Law Libraries." Several opponents attended the meeting in March. No action has been taken and the matter rests at this time.

Anita Shew stated that the County Law librarians should express their position on the "public access" issue and moved that the SIG endorse the position of the State Bar Law Library Committee against this bill. Bill Newman seconded. A show of hands indicated that the motion passed unanimously.

Brown discussed the ORALL "AALL Seattle Meeting" brochure, which was prepared by Sally Davis, Linda Ellashek, and Brown. Members are urged to attend the national meetings as often as funding is available.

Also available as a handout was a reprint of BNA's April 1994 issue of "What's New with BNA," copyright guidelines on CD-ROM use.

Deepest sympathy was expressed to Frances Reiter of the Crawford County Law Library on the deaths of her mother and her brother.

The program for the day centered on CD-ROM Technology. Interaction of the members with the leaders made for a fast-paced meeting.

1. Judith Gill, Wood County, discussed the basics of CD-ROM Technology, the ease of use, and the comparison of cost versus that of online technologies which charge for time of use.

2. Carol Suhre, Clermont County, shared the problems and experience of hiring a consultant to assist in making recommendations for equipment, and recommended that practice.

3. Linda Ellashek, Mahoning County, discussed her ultimate goal of dial-up service being offered to her patrons. She stated her problems and experiences of trying to utilize a consultant, and further discussed anti-virus software.

Ellushek also discussed the information which was compiled from the CD-ROM survey which was solicited by Rose Brown. A handout was available with that information.

The meeting concluded with two demonstrations of software. The first demonstration by Carolyn Dickerson of Anderson Publishing was of the "Ohio Library on Disk" of a hypothetical search of "asbestos removal."

The second demonstration was by Greg Hallaman and Craig Frazer of West Publishing using the hypothetical search of "spousal support."

Members were encouraged to visit these two publishers in the Bar Association's exhibit area for further information.

The meeting concluded with luncheon being served in the Atrium. Ted Potter, President of ORALL, discussed the mission of his presidency. Potter announced that the fall ORALL meeting would be in Indianapolis, October 26th to 28th.

The meeting adjourned and members were urged to attend the seminar being presented by The Bar Association's Law Library Committee on Internet/CD-ROM, and to stay for that committee's meeting to be held immediately following the seminar.

Rose Brown, Chairman  
Ohio Counties SIG  
Defiance County Law Library

## PLL SPRING INSTITUTE

A good ball game at a nice stadium on a gorgeous day, a "hot" date with a vibrant cheerful (read balanced) law student, cruising good ol' Columbus with its malls, German Village--oh wait--this isn't for AALL so I'd better heave my travel motif.

On April 22, more than fifty private law librarians gathered at the bucolic Harley Hotel in North Columbus to talk CD-ROM and shop. There in the middle of a concrete honky-tonk, we jammed a meeting room and learned lots of good stuff--and I mean it! The large number of participants clearly indicates a need for educational opportunities outside the annual ORALL meeting. Make it affordable, interesting and convenient, and watch 'em appear like magic! A big "THANK YOU" to Paul Mitchell, Susan Hersch, Susan Schaeffgen and all the other folks who "trailblazed" this institute!

After diving into the danish and grape juice, off we went. Mr. Fred Roecker spoke first--on what else, but what CD-ROM is as a physical entity and whence it came. Deftly interspersing visual aids with lecture, Fred turned an "Oh I know what CD-ROM is" into an informative and technical show. It was refreshing to hear from a non-law librarian (Fred is the User Education Librarian at OSU) and the audience responded with many questions on how OSU's CD-ROM network functions. Fred mixed the technical jargon into a comprehensible format--and now I actually have a clue what a CD-ROM is. The only disturbing aspect that concerns law libraries is the publisher's use of different software--how do we learn, retain and teach attorneys so many search formats? The vendors present (oh yes, squeezed all along the walls!) had some fair responses but these do not eliminate all the formats.

Susan Schaeffgen delivered a well paced "nuts-n-bolts" approach to choosing CD-ROMs--the "how, when, why" approach armed with a succinct bibliography and an effective list of questions to ask yourself and vendors about CD-ROM. Sue kept her talk free from annoying sidebars. How do I know? The questions and comments from the audience were clear and numerous. Susan reflected upon the advantages/disadvantages theme of CD-ROMs. You could use her questions sheet to immediately begin defining your firm's situation. What more can you ask of thirty minutes?

War stories can be "hell"--CD-ROM ones as in boring as...except if you spice 'em up! Keith Blough and Ann Abate both used their own libraries' struggles to implement CD-ROM networks and training programs.

Their refreshing lighthearted approach kept me awake (those late morning/early afternoons can be killers--as can the fourth danish). Keith related the Columbus Law Library's evolution needs a midst budget, hardware, user needs and just plain "getting started" problems. His concerns were familiar to me--and not "pie-in-the-sky." Empathy is a large part of solutions. Recognizing and feeling "not alone" does wonders for getting started.

Ann Abate is just a good speaker--period. All of her problems were my problems. How and when to train how to get them there, how many retention factors--all the problems I agonize over--and here Ann has wrestled with them already! So, through trial and error, she was able to give us practical advice on what to do when (and if) we have to train. Ann stirred up some muck too--HOORAY--by championing librarian training against vendor training.

Paul Mitchell, the "host with most," ended the formal part of the program by steering away from strictly "law stuff" to a lecture on setting up a training program. Paul wins the mythical prize for highest tech handout. Paul delivered many useful "do's" and "don'ts" within budgetary guidelines.

The final session allowed participants hands-on experience with all your favorite vendors and small group discussions to flesh out the previous lectures.

Satisfied by a lunch Bob Feller would have loved, and given a chance to network (thought I wouldn't use it?) with my colleagues, I rated the day a success, pointed the car north and rushed to a spine-tingling NBA game. Conferences like this one should be a more frequent part of our regional experience. All the hard work and size of the audience reflect the need and deserve two thumbs up! (Is that a copyright violation?)



Peter Pogaca  
Calfee, Halter & Griswold  
Cleveland, Ohio

## ORALL INTERNET NEWS

As your recently appointed Internet Buddy, I would like to introduce myself and outline the goals of this project. My name is Randy Wilcox and I am currently the Head of Reference and Reader Service at Case Western Reserve University Law Library. My e-mail address on the net is [rw3@po.cwru.edu](mailto:rw3@po.cwru.edu) and my phone number is 216/368-2793. Please feel free to contact me if I can answer any questions you may have on internet access or resources.

The goals of the Internet Buddy Program are two-fold: (1) to develop a "buddy" or "mentor" system within ORALL which would match someone who currently is using the internet and has some expertise in its use with those who are new to the net or who are perhaps contemplating acquiring access but who wish to learn more about the resources available before subscribing; and (2) to explore and present options for access to the internet by all ORALL members, not just those of us in academia.

The program, however, will not function without your help. If you currently have access to the internet through a commercial vendor, please contact me with specific information on the provider's name, the costs involved in subscribing, and the levels of access provided by the vendor. In a future article, I will summarize the information for our membership. Further, if you have success stories or great arguments which you found helpful in persuading those with the purse strings to subscribe to the internet, please share these with me, too.

Also, if you have some expertise and would be willing to give some time as a mentor, please let me know. I will compile a list of possible mentors and attempt to match your names with others in your geographic area who would like additional information or help in using the internet. In addition, I would urge those of you who are regular users of the net to share some of the resources you have discovered with the rest of us via this column. Perhaps in the not-too-distant future, the ORALL membership will be receiving the ORALL Newsletter in electronic form via our own ORALL listserv--not an impossible goal!

Randy Wilcox  
CWRU Law Library

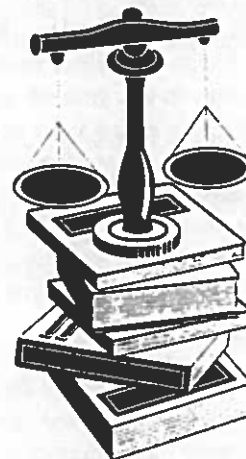
## BOOK REVIEW

The Lawyer's Almanac. 14th ed. 1994.  
Prentice-Hall Law and Business  
1318 p. ISBN:013-126897-X \$95.00

This encyclopedic compilation of facts and figures about the legal profession, judiciary and government is even more comprehensive than before. It includes a detailed listing of the 500 largest U.S. law firms, giving growth statistics, major areas of practice and location of domestic and foreign offices. Mandatory CLE requirements for 39 states are reprinted in full. The Judiciary section has been expanded providing names, addresses, and phone numbers for all judges from the U.S. Supreme Court to state Supreme Court judges, including judges and bankruptcy officials for all 50 states. The government section has also been expanded to include state attorneys general, insurance commissioners and banking officials.

Admittedly reprinting some material from the Of Counsel 500 and U.S. Government Manual, The Lawyer's Almanac does pull together a huge amount of material in one convenient place. Some interesting tidbits: State Motorist Liability Laws and Chemical Test Laws, Compendium of State Laws Governing Handguns (chart), list of legal newspapers by state, American Association of Law Libraries (Sections and Chapters) officers. This volume and the American Jurisprudence 2d Deskbook make a good team for quick reference needs.

Anita Shew  
Butler County Law Library



## CD-ROM COPYRIGHT ISSUES

As we leisurely stroll along the "information superhighway" with our heads in the CD-ROM clouds, we neglect to think of pitfalls associated with our newly acquired technology, such as copyright. Here we are in an area where rules governing photocopying are not yet settled, and we are struck with a new technology, and possibly additional rules and guidelines.

You may have purchased one or more CD-ROM products, and cannot determine the line between lawful and unlawful use. BNA has developed some guidelines, recently published in *BNA's Review of What's New*, April 1994, Volume 7, Number 1. Permission has been received from BNA's Office of Academic and Professional Relations to publish this article in part, entitled "CD-ROM and Copyright: The Rules are Evolving":

The license agreement you signed with the publisher offers some guidance, particularly with respect to a number of users. A single user license, for example, is much narrower than one that allows use of the CD on a network. You should read it carefully and make sure that you and your users understand it. If anything is unclear, ask the publisher for help.

Further thoughts from that publication to help in determining your needs are outlined below:

1. Information from CD-ROM, although a different technology, is subject to most of the same copyright rules governing print materials.

2. Printing of a few screens is generally permitted. However, as the volume of information increases, so does the risk of copyright infringement.

3. Information sent from one computer to another is the same as making a copy. If you think the paper copy would be infringement, so would the electronic copy.

4. Results of a search may be stored temporarily; however, material should not be stored too long (e.g., a few weeks.)

5. You may make a few copies of the results of a search. However, you should not make many copies without first obtaining permission.

6. In no event should you copy an entire chapter unless permission has been obtained.

BNA has provided additional guidelines which, although meant for use with BNA products, could be useful with other publications. A sample of those guidelines follows:

1. You may download portions of material on CDs for later reference; however, be sure to check your information against the latest disk to ensure your information is current.

2. BNA gives permission to reproduce working papers, forms, model letters, etc., for internal use or to serve individual customers.

3. You may print the results of your current search.

4. You may make a reasonable number of copies for internal use and use by colleagues.

5. You may not make copies or transmit entire contents of the CD-ROMs.

6. You may not alter the CD-ROM control software to increase the level of access.

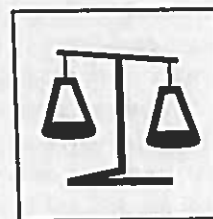
7. You may not load the CD-ROM onto a network unless authorized to do so by your license.

8. You may not republish, distribute or sell contents of the CD-ROMs in a manner that would violate copyrights of BNA or its subsidiaries.

Although the above guidelines are prepared by BNA, one would find it useful to follow these rules in the use of any CD-ROMs.

Rose J. Brown  
Defiance County Law Library  
Defiance, Ohio 43215

Permission granted by BNA to reprint portions of the above article.





## OPEN

OPEN stands for the Ohio Professional Electronic Network. In the new era of CD-ROM technology and its current hoopla, this little local on-line service may seem just a small fish struggling to survive in the big swirling sea of legal publishing. But there is legitimate precedent for the success of just such a venture: OPEN, like its famous predecessor LEXIS, is a baby of the Ohio State Bar Association and partners.

This time around, the OSBA was interested in providing Ohio professionals electronic access to public domain information using their own OSBANet. They started out small, but are adding new databases all the time. Some of the original databases contain materials from the Ohio Secretary of State, Bureau of Motor Vehicles, Industrial Commission, and OSBA services. This last database is also an electronic registration service for CLE courses. A recently added database is Campaign Finance, which allows users to track statewide candidates' campaign resources and expenditures, information regarding political action committees and parties. Data for this database comes from Ohio's Secretary of State filing records.

The other side of OPEN is its Internet offering. "WOW," you say, "the Internet!! How could I be so lucky?" Before you get too excited, I must tell you that this is a very watered-down version of the "Net." OPEN offers a very controlled Internet environment. You won't see any gophers or run into Veronica or get lost in some strange database in Timbuctu. No need to leave a trail of breadcrumbs or warn your co-workers to send out a rescue party if you're not back in an hour. OPEN has basically created a package excursion to Internet-land. You know, like those see-ten-countries-in-seven-days trips to Europe? With OPEN you get full access to several databases, and limited initial access to others until you become a registered user or establish an account with the providers of the fee-based services. All of your time spent on any part of OPEN's service road to the Information Superhighway, however, is also subject to OPEN's on-line and connect charges. These are not prohibitive by any means; about \$0.61 per minute.

OPEN also offers access to the e-mail system that is so popular on the Internet. Unfortunately, an attorney here informed me that the e-mail function is not quite as easy to use as it is through other vendors such as CompuServe. For example, you cannot compose a message while off-line; it must be done on-line, thereby incurring the on-line and connect charges. At least that discourages those lengthy, verbose messages that are so hard to decipher! By the way, to send messages among themselves, OPEN subscribers need only know their recipient's abbreviated OPEN address, not the full Internet address.

I should mention a few administrative issues as well. Our firm had training on OPEN in two sessions for interested attorneys and legal assistants. Training on both the Public Records databases and the Internet took about an hour. Tina Messina and Paul Mercurio, the two OPEN representatives, came from Columbus to do the training, and were generally helpful and well received. Although we experienced some difficulty getting our network and communications software to "network" with the OPEN system, after a few calls to the home office we did get it to work with just a few bugs left.

Moving around in the databases also takes some getting used to. The facility with which we all use LEXIS, WESTLAW and word processors won't be as apparent with OPEN. Be prepared for some real frustration before you get used to its idiosyncrasies. But also be prepared for some really exciting resources to become available at your fingertips. I hesitate to speak in generalities about the quirks of the system because it is so new and evolving rapidly and because, apparently our communications software is not entirely compatible with the OPEN software. Our problems may, therefore, not be common to everyone. We are convinced, though, that the information now accessible to us through OPEN is valuable enough for us to be patient through the growth period. Other firms in Toledo are also beginning to get training on the system and pretty soon I'm sure all of us librarians will be shooting Internet e-mail messages back and forth as if we were old pros.

Keeping abreast of all the new technologies and resources may seem a daunting task, and it is. If we think of this as an opportunity to be explorers on an ever-changing and ever-challenging adventure, though, I think we'll all have just a little more fun with it. Good luck to all!

(One more tip for those of you who, like me, love getting notepads, pens, and other trinkets from vendors. I just casually pointed out some of my treasures from LEXIS, CCH, and West to Paul and Tina, maybe with just a little hint by mentioning how elegant the OPEN logo was. When our user manuals arrived the next week, to my "surprise" I found a beautiful dark green marbled coffee mug, pens, pencils, and a clear acrylic coaster all embossed with OPEN's green and purple geometric logo. I'm pretty much set now until it's time for the West pocket calendar to come out next winter!)

Anne Kirkhope, Eastman & Smith  
Toledo, Ohio



## ORALL IN INDIANAPOLIS

The 1994 annual meeting of ORALL promises to be both an educational and entertaining program. The meeting will be held October 26-28 in Indianapolis at the Omni Severin, a beautifully restored historical hotel. The theme of the meeting is "Making Connections." The sessions are intended to help you make both on-line and interpersonal connections. A sampling of topics includes the following: CD-ROM, Internet, employment issues, health care law, federal bulletin boards, and on-line state legislative and regulatory information.

Trudy Timkovich, the Local Arrangements Chairperson, and her committee are planning a delightful opening reception at the Eiteljorg Museum. We will have this museum all to ourselves to view its extensive southwestern art collection. Library tours of private, county, federal, and municipal libraries are scheduled for Wednesday. These walking tours will also include an architectural overview of downtown Indianapolis. Dine-around dinners are being arranged to give our members a chance to experience the wide variety of fine dining in the city. After dinner, you can take in a play, a musical review, a planetarium show, or even go ice skating.

Aside from the educational and networking opportunities that ORALL meetings always provide, this fall meeting is especially important and exciting for our membership. It gives us the opportunity to assist the Indianapolis law librarians in their preparation for the 1996 AALL Annual Meeting being held in Indianapolis. We can utilize this meeting as a way to perfect our hosting skills while getting to know, up close and personal, Indianapolis. There is much to see and do in Indianapolis, including the zoo, historical museums, and Union Station, a restored train station with shops and restaurants.

Mark your calendar and join us in Indianapolis in October. There is something for everyone and we hope to see you there!

Submitted by: Jo Ann Fisher  
Jones, Day Reavis & Pogue  
Cleveland, Ohio  
ORALL Activities Chair

## IN MEMORIAM

George L. Buttafoco, who served as President of ORALL in 1961, died on January 7, 1994. He was Director of the Library at the Salmon P. Chase College of Law (prior to its merger with Northern Kentucky University) and taught at the College of Law until his retirement in 1986, when he received the title Professor Emeritus.

In addition to his many years of service to the College of Law, Professor Buttafoco worked for the State of Ohio in the 1950s, helping to negotiate the construction of Interstate 75. He also started the College of Law's Continuing Legal Education program.

He will be greatly missed, along with his ever-present smile and cigar, as a friend of the library and the College of Law.

Carol Bredemeyer  
Northern Kentucky University  
Salmon P. Chase  
College of Law Librarian

## NEW ADDRESS

Jo Ann Fisher, Librarian  
Jones, Day, Reavis & Pogue  
North Point  
901 Lakeside Avenue  
Cleveland, Ohio 44114  
(216) 586-7054

Kyle Passmore, Librarian  
Thompson, Hine & Flory  
1100 National City Bank Bldg.  
Cleveland, Ohio 44114  
(216) 566-5651  
FAX (216) 566-5583

**APPLICATION FOR STIPEND  
ORALL Fall Conference**

To apply for a grant of \$150 to be used to help meet expenses for the ORALL Fall Conference in Indianapolis, IN, on October 26-28, 1994, please fill out this application and return it by September 9, 1994. Please include one letter of recommendation from someone familiar with your work, your potential and your need of this grant. Return to:

Kathy Carrick  
CASE WESTERN RESERVE UNIVERSITY  
School of Law  
11075 East Boulevard  
Cleveland, Ohio 44106

1. Name: \_\_\_\_\_
2. Work Address: \_\_\_\_\_
3. Phone (including Area Code): \_\_\_\_\_
4. Employment in Law Librarianship (give Dates and Places): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
5. Other Relevant Employment: \_\_\_\_\_
6. Education: \_\_\_\_\_
7. Professional Activities and Committee Memberships: \_\_\_\_\_  
\_\_\_\_\_
8. Member of ORALL since \_\_\_\_\_ Member of AALL? \_\_\_\_\_ Since \_\_\_\_\_
9. Will your employer pay any or all of your expenses to attend this meeting? \_\_\_\_\_  
If so, how much? \_\_\_\_\_
10. Have you previously attended ORALL meetings? If so, when? \_\_\_\_\_
11. Please describe what you do in your current law library position.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
12. Please attach a summary of your career goal and a statement of how you will benefit from attending this meeting.

## OHIO REGIONAL ASSOCIATION OF LAW LIBRARIES

Executive Board Meeting  
University of Toledo  
Toledo, Ohio  
May 4, 1994

### Minutes

A meeting of the ORALL Executive Board began at 11:00 a.m. Those in attendance were President Ted Potter, Vice President/President-Elect Jo Ann Fisher, Secretary Beth Blondin, Treasurer Mary Hudson, Immediate Past President Carol Bredemeyer, and Executive Board members Sally Holterhoff and Lucy Payne.

The minutes of the Executive Board Meetings held November 3 and November 5, 1993 were approved as distributed.

### Old Business

Ms. Blondin reported that Tom Hanley filed the Statement of Continued Existence for ORALL and will continue to serve as the appointed agent.

Mr. Potter has consulted with a few archivists and is continuing his investigation on this matter.

### 1994 ORALL Annual Meeting

Ms. Fisher updated the Board on the plans for the Indianapolis meeting which will be held October 26-28, 1994. The theme will be "Making Connections" and the programs were described briefly. She identified the prospective speakers and will call Martha Brown at AALL for a list of additional names of recommended speakers. Arrangements are under way and Trudy Timkovich has been named Chair of Local Arrangements.

### Executive Board Handbook

Two officers submitted the description of their offices for the Executive Board Handbook. Mr. Potter requested that the other officers fax their descriptions to him before June 20, 1994. The draft of the handbook will be reviewed by the Board in July. This handbook will include policies and guidelines for the Executive Board as well as job descriptions detailing the tasks of each officer's position and the issues that are generally discussed by the Board.

### 1995 ORALL Annual Meeting

The Board considered meeting sites for the 1995 ORALL Annual Meeting. Possibilities include Toledo Maumee Bay State Park, Saw Mill Creek, or Put-in-Bay. Mr. Potter will investigate the availability of each for the last week in September or in October and report back to the Board. Since the sites being considered are near Toledo, it is anticipated that the Local Arrangements Committee for the meeting will be chaired by a librarian in Toledo.

### Super-regional Meeting

Mr. Potter presented the Board with copies of a letter from Kathie Sullivan, ALLUNY President, inviting ORALL to be involved in planning the 1996 Super-regional Meeting (NE96) that will be held in Ottawa, Ontario, Canada. Arguments for and against participating in a meeting in Canada were considered. The Board also discussed whether a Midwest-regional meeting was being planned for 1996 and if we would want to co-sponsor the meeting. Due to ORALL's involvement in the 1996 AALL Meeting in Indianapolis, it was decided that we would not participate in a midwest meeting. Mr. Potter will send a letter to Ms. Mahoney, LLAW President, indicating that we are considering participating in the 1996 Super-regional Meeting and therefore would not be interested in co-sponsoring a midwest meeting. Additionally, due to our involvement with the 1996 AALL Meeting in Indianapolis, the Board would prefer to be responsible for only two or three education programs during the Super-regional meeting. Mr. Potter will poll the membership seeking two or three volunteers to serve on the Steering Committee for NE96.

### Core Legal Collection

The Board considered whether the Core Legal Collection should be copyrighted. Mr. Potter will ask Melinda Putnam and her Committee to review the matter, giving consideration to (1) whether the publication should be copyrighted; (2) whether there should be a charge for copies requested for education purposes; (3) the format and whether other possibilities should be considered, i.e., 3-hole punch disk, etc.; and (4) determine ways in which other people can use it.

## OHIO REGIONAL ASSOCIATION OF LAW LIBRARIES (CONT'D)

### Vendor Representatives/Members

There was a discussion on membership categories and the Bylaws and Guidelines Committee will be charged with evaluating the various levels of membership as they relate to vendors.

### Special Interest Groups

After a discussion on whether the Special Interest Groups should solicit funds from the vendors to support their meetings, the Board decided to implement the following policy and include it in the Bylaws:

"Special Interest Groups (SIG) may request up to \$500 to defray the expenses of meetings held at a time separate from the annual meeting. The SIG Chair must submit to the President a report itemizing expenses which will be considered by the President and one other Executive Board member who is not a member of the requesting SIG. Such expenses may include speakers, food, conference room, etc., and shall be itemized on the Request for Reimbursements of Expenses Form, copies of which are available from the Treasurer. In lieu of this policy, the SIG may not solicit or accept cash support from vendors for their meetings that are held at a time separate from the annual meetings."

### AALL

The Board was impressed with the AALL brochure prepared by the ORALL AALL Local Arrangements Subgroup and recognized the efforts of the Committee who researched and designed it. Mr. Potter will send a copy to AALL.

Ms. Bredemeyer will be coordinating the ORALL display in Seattle. Various materials will be on display including the ORALL Newsletter, ORALL Handbook, AALL brochure, membership directory, Core Legal Collection and, hopefully, a supply of promotional items such as a magnet from Indianapolis to help promote the 1994 ORALL Annual Meeting and the 1996 AALL Meeting, both of which will be held in Indianapolis. Ms. Bredemeyer and Ms. Fisher will talk to Trudy Timkovich about the possibility of getting promotional items. AALL has contacted ORALL for suggested names of people to chair Local Arrangements for the 1996 AALL Meeting in Indianapolis, since ORALL will be the host chapter. The Board discussed possibilities and will continue its discussion in July.

There was some discussion of the 1996 AALL Meeting to be held in Indianapolis. Anticipated expenses were considered. It was suggested that ORALL members volunteer to help at the 1995 Annual Meeting, which will be held in Pittsburgh, to become familiar with what to prepare for the Indianapolis meeting since ORALL will be directly involved.

### Miscellaneous

The Board wishes to remind Committee Chairs that they are encouraged to contact the President when they desire funding for a specific project, such as the production of the AALL brochure. Pursuant to Bylaw VII, Section 4(a), the President shall have the power, on behalf of the Association, to incur indebtedness in amounts not exceeding Five Hundred Dollars (\$500), which amounts shall not in the aggregate exceed One Thousand Dollars (\$1,000) in any calendar year.

The Board continued its discussion on the lack of concern for CLE credit at the AALL level. Mr. Potter said he spoke with the American Bar Association (ABA) to determine how much time was involved in preparing ABA seminars and securing CLE credit for each seminar. The ABA has only two full-time employees assigned to this job and they successfully coordinate approximately 750 seminars per year. Mr. Potter will share this information with the AALL Education Committee and ask the Committee to convince the AALL Executive Board to review this issue again.

Mr. Potter has the CLE credit applications for Ohio and Kentucky for the 1994 AALL Meeting in Seattle. He still needs the forms for Indiana. Ms. Holterhoff commented that Indiana has application forms for individuals to submit after seminar programs. ORALL members will be advised of this alternative if CLE credit is not awarded by Indiana prior to the meetings.

Mr. Potter asked whether the committees should be established prior to the annual meetings in the future. The committees consist of members from various geographic regions, which makes it difficult for them to meet face to face and discuss their charges. It would be beneficial for the members of each committee to have an opportunity to meet, and the most logical time would be at the annual meetings. There was some discussion on when to distribute the



## ORALL (CONT'D)

Committee Preference Forms. Mr. Potter will review this issue and prepare a proposal for the Board to review. In any event, the Board would like the Nominations Committee to be formed as soon as possible with its term becoming effective at the close of the annual meeting. (Currently, its term is based on the calendar year.) This Committee knows its charge as soon as it is established and often does not have enough time to contact the membership seeking candidates for offices before the deadline in February. Ms. Fisher will review this matter since she will be the officer appointing the committees in 1994-95.

The next meeting of the Executive Board will be held on Thursday, July 14, 1994 at 7:30 a.m. in Seattle, Washington, at a location to be announced later. Members are reminded and encouraged to send items for the agenda to Mr. Potter.

No other issues were addressed at this time. The meeting adjourned at 3:30 p.m.

Respectfully submitted,

Beth A. Blondin  
Secretary



## IN PRINT

Jan Ryan Novak, Director of the Cleveland Law Library Association, is the author of "Basic Science Reference Sources: Approaches for Law Librarians." Legal Reference Services Quarterly 13:15-29 (1993)

## A PLL INSTITUTE THANKS

The first-ever Spring Institute is behind us, and from all accounts it was a great success. The program is reviewed elsewhere in this issue, so I will take just a minute to thank those who helped make it so terrific.

Our speakers were great: Keith Blough of Columbus Law Library Association spoke about CD-ROM networking and other hardware configurations; Anne Abate told us that she threw her vendors out and does her own training. Fre Roecker of the Ohio State University Libraries discussed the development of CD-ROM technology, and Sue Schaeffgen gave some pointers on selecting CD-ROM products.

Sue Schaeffgen also spearheaded the local arrangements effort. She arranged for our facility, chose our menu, and set up a committee to assist her in mailing the notices, getting "freebies" from the vendors, and collecting payment. Helping her were Sandy Hyclak and Judy Rodgers.

Susan Hersch was a lifesaver with the program. She and I worked together to develop the format, and she was instrumental in arranging for some of our speakers.

Thank you all for your help. The meeting was very successful—we had 55 registrants, as well as vendor representatives from Anderson, BNA, Banks-Baldwin, Bende Lawyers Cooperative, and Shepards. The meeting gave us an opportunity to see some products, see each other, and tell vendors what we want in CD-ROM products. It was exciting to see so many people interested in the program.

If you are interested in next year's program, you can forward any ideas you have to Susan Hersch, who will be our new PLL-SIG chair, effective after the Indianapolis annual meeting. Plan on attending.

Meanwhile, we have Seattle to look forward to! I hope you will be able to attend. It should be an exciting setting, as well as an informative meeting. See you there!

Paul Mitchell  
Marathon Oil Company  
Findlay, Ohio

**SEND US YOUR NEWS, PLEASE!**

Have you or anyone you know:    attended a seminar?  
   published an article?  
   Received an award?  
   been elected or appointed to an  
   office or committee?

Tell us about it. Use the form below or call Susan Miljenovic (216) 861-7104.

WHO? \_\_\_\_\_ TITLE? \_\_\_\_\_

WHAT? \_\_\_\_\_

WHERE? \_\_\_\_\_

WHEN? \_\_\_\_\_

WHY? \_\_\_\_\_

HOW? \_\_\_\_\_

Submitted by: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Send to:    **Susan Miljenovic**  
                 **3200 National City Center**  
                 **Cleveland, Ohio 44114**  
                 **(216) 861-7104**  
                 **FAX - (216) 696-0740**

### *Calendar 1994*

June 21-30 - American Library Association Annual Conference, Miami, FL.

July 9-14 - American Association of Law Libraries Annual Meeting, Seattle, WA.

August 5-7 - African-American Library and National Conference, Milwaukee, WI.

August 16-20 - International Association of Law Libraries (IALL) Joint Meeting with Caribbean Association of Law Libraries, Trinidad/Tobago.

September 9-11 - Society of American Archivists Annual Meeting, Indianapolis, IN.

September 25-30 - "Management Training for Library Administrators," Oxford, OH. Offered by Miami University. Contact Kathy Fishburn, 513/529-2132 or FAX, 513/529-6992.

October 26-28 - Ohio Regional Association of Law Libraries (ORALL) 1994 Annual Meeting, Indianapolis, IN.

### *Newsletter Deadlines*

February 15, May 15, August 15, and November 15

## **OHIO REGIONAL ASSOCIATION OF LAW LIBRARIES**

### *Profile*

ORALL is a 4-state chapter of the American Association of Law Libraries [Ohio, Indiana, Kentucky, Michigan]. It was formed in 1949 "to further the development and usefulness of law libraries and to stimulate a spirit of mutual helpfulness among law libraries of this region."

An annual conference is held in the Fall of each year. ORALL publishes or sponsors the following publications: *Core Legal Collection* [bibliographies for Ohio, Indiana, Kentucky, Michigan], ORALL Membership Directory, ORALL Newsletter, ORALL Union List of Serials, Ohio Legal Resources Annotated Bibliography & Guide 3rd.

### *Placement*

For Job Listings and further information, contact Kyle Passmore, ORALL Placement Office at U. of Akron Law Library, Akron, Ohio 44325 or call 216/972-7339.

### *Membership*

Membership: 270

Dues: \$15.00 per year

Non-membership subscriptions:  
\$10.00 per year

Contact: Tom Hanley, U. of Dayton Law Library, Dayton, Ohio 45469, or call 513/229-2444.

### *Newsletter Information*

The ORALL Newsletter is the official publication of the Ohio Regional Association of Law Libraries [ORALL]. Published quarterly [March, June, September, December] [ISSN: 1048-2199].

Edited By: Susan Miljenovic, Baker & Hostetter Law Library, 3200 National City Center, Cleveland, Ohio 44114; 216/861-7104, FAX 216/696-0740. Typed By: Diane E. Cox, Baker & Hostetter. Printed By: Deborah Bobinets, U. of Akron School of Law Library. Unsolicited contributions are encouraged; contributions submitted for publication are subject to editorial review. For extra copies contact the editor.

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