

# ORALL Newsletter

Ohio Regional Association  
of Law Libraries

June, 1990

Volume 1990, Number 2

## "Tyro from Toledo"



### *President's Message*

Brenda Woodruff, ORALL President

Greetings from the Tyro! I just got settled in from the ORALL Meeting in Dayton. If you did not go, you really missed a great meeting. I am sure this issue will be full of what happened: program notes, something from the Dance SIS, who has a baby [Carol Suhre], who changed their hair styles, and who is getting married. On a more serious note, special thanks go to Tom Hanley for his local arrangements efforts and Mary Persyn for the excellent program.

The ORALL Board has extended an offer to AALL headquarters to hold an AALL Annual Meeting in the ORALL region - either Cleveland, Ohio or Indianapolis, Indiana, in 1996. Both cities and appropriate ORALL personnel seem willing. AALL will be negotiating with the individual cities.

It is not too early to plan ahead. The Fall ORALL Meeting will be in Akron, Ohio, October 17-19, 1990. Please mark your calendars now.

During the ORALL Business Meeting, the proposed Bylaws were approved with some minor, technical changes. My special thanks go to members of that committee, and especially to Merlin Whiteman and Jan R. Novak who both worked tirelessly on the project.

### Officers

President .....	Brenda Woodruff
Vice-President/President-Elect .....	Mary G. Persyn
Secretary .....	Janis L. Johnston
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Executive Board .....	Michael Slinger [Past President] Tom Hanley Mary [Tekancic] Kovaks
Newsletter Editor .....	Anita K. Shew

## *Hannah On-line Legislative Database*

On the Hannah Ohio database pull up the "notes" section of pending Ohio HB 771 and read summaries of ORALL members' recent testimony. This feature and many others make this database a very welcome addition to current state legislative materials. Get full-text copies of pending bills, enacted legislation, Attorney General Opinions, SERB opinions just hours after they are available. The Hannah Information Systems database contains extensive legislative material for Ohio, Illinois and Michigan.

Besides providing county and state officials' directories, Hannah helps you track a bill's status, lists committee hearing schedules, and gives activity of many state departments.

If you are following new legislation under a particular code, you can set up a search so that Hannah alerts you in a "Mail Message" every time a new bill affects that code section. Searching by keyword within a document is especially useful.

Ohio Legislative Service Commission bill analyses are also on this database as well as general government gossip and specialized reports.

For more information, contact Emerson Gilbert, [614] 228-3113 in Ohio; Sue Moore, in Illinois [217] 522-1188; or Ann Mason in Michigan [517] 484-9211.

**Editor's Comment:** With this service we have become a lot more important to our attorneys, courts and county department heads who need pending bills. Besides you can get great "Mail Messages" from Brenda Woodruff!!

### Calendar

Aug	2-9	American Bar Association Annual Meeting, Chicago.
Sept	12-14	"Analytical Tools," SLA Professional Development Program, Washington, D. C.
Oct	17-19	ORALL Fall Meeting, Akron, Ohio
Newsletter Deadlines		
August 10, November 8, & February 8		

# The European Communities: Preparing for 1992 and Beyond

By: Thomas Reynolds



**What's so great about European law? What's all the fuss? European Community law won't affect me - I run a small county law library/small law firm library/small academic law library. Who cares?**

**YOU should care!** Mr. Tom Reynolds, Associate and Foreign Law Librarian, University of California, Berkeley, spoke at the Spring ORALL meeting about the changes which will be taking place in Europe and how they will effect law libraries everywhere. He has written a number of articles on the European Community [EC], including: "Introduction to the European Economic Community [EEC]: its history and its institutions." 8 Legal Reference Services Quarterly 7 [1988] and "1992 and All That" 1990 Legal Publishing Preview 37. The following is a summary of his remarks, as prepared by Mr. Reynolds for our newsletter.

The EC is likely to develop - after 1992 - into the largest single "jurisdiction" that American business and industry and the legal profession that serves them, will ever encounter. This is an enormous economic [and increasingly political] power promising sophisticated and very real competition for the United States. As such, all law librarians can and should expect occasional or even frequent questions about the EC, its laws and regulations or at least bibliography and reference works. **No one can become an expert, but we can be put into a broad picture so there will be some understanding of the Communities and its structure and thus an absence of apprehension when confronted with questions.**

Early movements for European unification did not lead to the genesis of the EEC. The EEC commenced its development with the creation of the European Coal and Steel Community in 1952 and was consolidated by the Treaty of Rome of 1957 that established the EC; the Coal and Steel Community, the Atomic Energy Community and, by far the dominant partner, the Economic Community. The organization has been further transformed by the Merger Treaty of 1965 and, most importantly, by the Single European Act of 1986. The original six-country group has now grown to twelve and further expansion can be expected in the 1990's.

The Single European Act, not really an "act" but a major amendment to the Treaty of Rome, as well as a supplementary new treaty, restored dynamism to the community and mandated the establishment of an international European Market by 1992 [or perhaps a little later]. The range of legislation involved in this conversion is extensive, with far-reaching effect for business and

industry. Commercial and professional establishments from one Member State will have an absolute right to carry on their work in another nation. This also applies to legal professions; a transformation of the practice of law in Europe is already underway.

The main Institutions of the Community, their structure and functions are the European Parliament, which is not really a legislature, but more a reporting and consulting body; the Council of the Economic Community, which is the real decision-making body along with the European council [the separately constituted meetings of the Heads of State of the member nations]; the Commission of Economic Community, the chief executive and law-enforcing body which also develops and shapes legislation for presentation to the Council; and the Court of Justice, the most constitutionally unfettered of the community institutions.

The Community is a true supranational organization, one whose members have ceded to it a wide range of their sovereign legislative, administrative and judicial power, the first such successful organization in the world's history, and quite unlike the United Nations. The circuitry of the Community's legislation process combined with the careful balance of powers render its law making procedures quite different from any of the traditional models we are familiar with. The Treaty of Rome and its annexed and amending treaties represents the constitution of the Community; Regulations [laws] of general application are issued usually by the Commission and directly affect the member states. These Regulations are, in essence, self-executing and require no implementing legislation by the national legislatures or governments. Directives are issued by the council and, in effect, are uniform laws or models on which the Member States are required to have their own national legislation. Decisions, usually from the Commission, are more limited and are usually directed to a specific state or person.

Community publications are issued in all nine languages and are of two broad types: actual "publications" which are sold, with ISBN's and are easily available in normal avenues of distribution, and "documents", the "grey literature", which are often important but not well distributed. The Community has recently expanded and reorganized its publication program and has a goal of making more of its documentation available - for a price.

The Official Journal, available in English since 1973, is divided into two sections. "L" for legislation, containing regulations, directives, treaties and some decisions, and "Community" which carries general information about Community activities, drafts of legislation, etc. The Official Journal would be a recommended subscription only for large institutions, although some law firms with business in the Community might want to consider it as an awareness service. This is the basic essential source for the Community; more accessible, however, as a current information vehicle is the monthly Bulletin of the Economic Community. Each of the institutions of the Community contributes in varying degrees to the vast range of publications and official documentation.

Research in Community law must always be undertaken within the context of the various national legal systems on which it is superimposed. More often than not, secondary publications and collections of legislation can provide information and quick, well organized access to Community law and its continuing development. These are frequently expensive and duplicate official documentation. However, they represent an effective, albeit costly, alternative to developing and servicing large collections. A number of comprehensive commercial publications, directly geared to the legislation bringing the internal European market into force, are now available. We are familiar with CCH's Common Market Reporter and should be aware of the products of the major publishers in the field, Kluwer, Sweet & Maxwell, Butterworths and Matthew Bender being the most prominent.

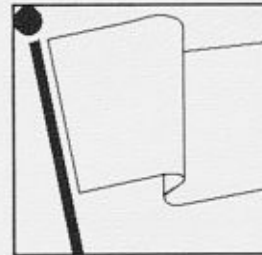
European legal databases have been in process of development since the 1970's. The best national ones are those for Italy and West Germany. The Community has over twenty databases of its own; SCAD is a general bibliographical database for Community and related publications. SIGLE is the database for access to the "grey literature". CELEX is the Community's legal database providing a full text or digest approach to a great range of legal information -- legislation, court reports, developments, etc. Hookup and time charges are relatively inexpensive; however the system is not at all user-friendly and the EC requires that a subscribing institution send a librarian to Brussels for a 2 week training session. CELEX is also available on a CD-ROM from JUSTIS, an English vendor. LEXIS has European libraries, developed in conjunction with Butterworths Tele-publishing, that provide substantial and user-friendly access to a major sector of EC documentation and reporting. Its French library provides extensive information for those users familiar with French. We can expect more and expanded databases to increase electronic access to both general publications of the Communities and documentation as the user audience expands and demands increases.

Mr. Reynolds duplicated a series of handouts for his talk. They are:

- A Bibliography of Legal Materials Regarding the Economic Community and 1992 Legislation.
- Sample title pages, contents pages, etc. for various research and documentary publications on the Economic Community.
- EEC and U. S. Federalism. [article with list of EEC depository libraries, include O.S.U., Notre Dame, Indiana University at Bloomington]

Contact the ORALL Newsletter Editor for information on how to obtain a copy of each.

Submitted by: Ted Potter, University of Toledo Law School



## ORALL Constitution & Bylaws Changes

ORALL adopted a new unified Bylaws, replacing the existing Constitution and Bylaws at the Business Meeting on May 18, 1990. Secretary Janis Johnston mailed the proposed document to all ORALL members in March. Substantive amendments offered and passed at the business meeting removed the reference to "semi-annual meetings" in proposed Bylaw IV, and adopted the term "sexual orientation" rather than "sexual preference" in proposed Bylaw XII.

ORALL's new Bylaws move the election of officers from September to June, and require that dues be paid as of May 15 in order to preserve voting eligibility.



## Planning & Running a Meeting



Little did Beth Blondin and Rosemarie Chrisant know that they were about to become guinea pigs when they took their seats for the last program on Thursday afternoon at the ORALL spring meeting in Dayton. Professor Mary Anne Angel of the Univ. of

Dayton, Dept. of Communications, believes that it is important for oral presenters to create an impact at the beginning of every talk. To accomplish this, she began by bringing two members of the audience up to start off her program. Beth, of Buckingham, Doolittle & Burroughs in Akron, was asked to list her key complaints about meetings she has attended. Rosemarie, of the Akron Law Library Assn., then explained her key complaints. The ideas they mentioned were very similar to those on a handout Prof. Angel distributed based on interviews with three University of Dayton law librarians. Obviously, whether we are county, firm, or academic librarians we don't like poorly run and unnecessary meetings or ill-prepared, boring or distracted speakers!

Professor Angel, who has 15 years of experience teaching communications and public speaking at the University of Cincinnati and the University of Dayton, first discussed some of the most common weaknesses of meeting leadership and how a good leader should function. A good leader is responsible for physical arrangements and makes sure that the meeting starts and ends on time. A good leader also keeps the discussion on track and makes sure that everyone has input. If controversial issues need to be resolved, they should be assigned to a committee or to "buzz groups" for later reporting back to the larger group. Agendas should always be distributed ahead of time so that attendees can have input. Topics to be covered should be specific and sufficient in number and importance to justify the meeting.

Panel discussions like those we often encounter at regional and national meetings need to be carefully planned in advance. Speakers should be told exactly what the panel is to be about, what their part is to be, what specifically they should talk about and what the time limits are. Audio or video tapes should be made available where programs overlap and evening programs are to be avoided. Networking and socializing are important too!

Professor Angel was a living example of what a good oral presenter should be. She spoke without obvious notes, strode energetically around the speaker's platform and asked for audience participation throughout her program - all highly advisable techniques at 4 o'clock in the afternoon! Good speakers should be thoroughly prepared for both the physical setting and the content of their talks, she said. Material should be stimulating and relevant to the audience and it should be delivered in a conversational and energetic way. A good speaker exhibits a balance between structure [content] and flexibility [interaction with the audience].

Asking for questions from the audience can be a great way to encourage involvement, but it should not be done just to take up time and you should be prepared to give concise answers.

Professor Angel concluded both the review of her handout and her talk by summarizing the responsibilities of a meeting leader and giving tips for oral presenters. As a leader you are responsible for opening the meeting, directing discussion and closing the meeting. While doing these things, you should be task oriented so that matters before the group are thoroughly and fairly handled and the discussion does not get too far off the track. You should also be both a "harmonizer" and a "gatekeeper" - mediating conflict and regulating the flow of communication.

Oral presenters should be just that, Professor Angel says. "Don't make a speech!" Content and delivery are equally important. A well researched and developed topic with visual aids for interest and clarification, delivered naturally and expressively, should be a success. A good presentation is a relationship with the audience, she stressed. The best thing you can do is to learn to use movement, volume of speech, and human interaction to trigger a response from your audience. Besides, Professor Angel said in conclusion, "it also makes you a good party person!"

Corliss Davi<sup>r</sup> Akron Law Library Assn.

## ORALL Nominations

Pursuant to the Constitution and Bylaws of the ORALL the Committee has evaluated and selected the following members for nomination as candidates for office:

Vice-President/President-Elect	Jan Ryan Novak
Secretary	Judith P. Rodgers
	Keith Blough
Executive Board Member	Sharon R. McIntyre
	Anne McFarland

According to the ORALL Bylaws: "Additional nominations may be made upon the written petition of five active voting members in good standing submitted to the Secretary no later than August 1st of the year. Such nominations by petition must be accompanied by the written acceptance of the nominee."

Nominations for the Distinguished Law Librarian and/or Outstanding Service awards will be considered by the Committee and awards winners will be recognized in the ORALL Newsletter.

Ellen M. Quinn, Chair  
Alvin M. Podboy  
Rose J. Brown

Theodore A. Potter  
JoAnn Fisher

## ORALL County SIG Meeting

### Report from May 16, 1990 Meeting

Chairman Judith Gill called the meeting to order at 2:00 p.m. on Wednesday, May 16, 1990, and asked for reports from the members.

Tim Hammond discussed Ohio House Bills 771 and 687. Betty Busch, Anita Shew, Tim Hammond, Al Podboy and Jan Novak testified in opposition to H.B. 771 at hearings before the House Local Government Committee in March. The bill was not reported out of committee before recess.

H.B. 771, as in earlier bills, contains no funding provisions for public access. In order to prepare for further testimony if the bill should be voted out of committee or reintroduced next session, it was agreed that the SIG should conduct a study of the potential costs of public access. Tim Hammond, Mary Kovacs and Jan Novak offered to prepare a survey and analysis. It was also suggested that County Commissioners and Judges be informed of the costs involved and their aid enlisted to either secure adequate funding or opposition.

Rosemarie Chrisant and Corliss Davis distributed copies of the new county law library survey. They divided responsibility for collecting data among six coordinators who will help libraries in contiguous counties with the survey questions, traveling to them if necessary. Survey responses are due by July 1, and the goal is 100% participation.

The coordinators were also asked to collect salary data for county paid employees and reminded to return directory information. Linda Ellashek volunteered to produce an updated directory.

Martha Cox distributed a report on automation news, drawing our attention in particular to CD-ROM developments and OCLC's EPIC. [Contact Martha for this informative summary.]

Betty Busch reported that the Ohio State Bar Association Court Reorganization Committee has readied a draft report within the last two weeks. The OSBA Law Libraries Committee will discuss it at Friday's meeting.

Jan Novak has prepared a guide to interlibrary loan policies of Ohio's county law libraries and has asked for suggestions for additional information to be included.

Judy asked for volunteers for the workshop on basics of law librarianship planned for the fall ORALL meeting.

The meeting was adjourned at 3:30 p.m.

Respectfully submitted, Jan Ryan Novak

## Interest in Firm Librarian SIG?

Some private & firm librarians have expressed interest in forming an SIG, or at least meeting to discuss issues relevant to our specific interests.

If you are interested in joining forces, please contact Lani Mikalas, Librarian, Roetzel & Andress, 75 East Market Street, Akron, Ohio 44308, (216) 376-2700. It may be possible for us to gather [informally or formally] at the fall meeting in Akron.



## ORALL Treasurer's Report

Report of May 18, 1990

BALANCE ON HAND October 24, 1989	
Checking Account	\$9,833.89
C.D.'s	5,855.29
	-----
Total	\$15,689.18
INCOME:	
Dues	\$3,945.00
Meeting	3,486.00
Miscellaneous [refunds]	164.90
Donations	1,625.00
Newsletter	450.00
Chicago Meeting Income	4,238.13
Interest	617.27
	-----
Total Income	\$14,526.30
<b>Total Balance on Hand and Income</b>	<b>\$30,215.48</b>
EXPENSES	
Mailings and Labels	602.40
Meetings	117.00
Miscellaneous [Grants, Refunds, Membership Brochure]	600.09
Newsletter	840.26
	-----
Total Expenses	\$2,159.75
<b>Balance on Hand as of May 11, 1990</b>	<b>\$28,055.73</b>

Thomas G. Spait

## *The "Teachable Moment" New Attorneys & Summer Associates*

by: W. Nicholas Pope, Arter & Hadden, Cleveland

Fretting over the lack of research skills of summer associates and new attorneys has filled many column inches of recent law library literature. "I can't" -- "I don't know how" -- "what's a Congressional Record?" -- these are familiar responses.

Frankly, the new clerks and attorneys research remarkably well considering the slight legal research instruction received in most law schools. None of the ORALL law schools in my random sample offers a first year course in legal bibliography. Current first year offerings are in the "legal research and writing" genre. These are taught by adjunct faculty or upper class law students in most law schools today, often with little involvement from the librarian or library staff. Although 'advanced' or specialized bibliographic courses are regularly offered to second and third year students, these are by nature elective with small enrollment.

Once out of law school these young attorneys immediately miss the completeness of the collections and unique services of the academic libraries and at the same time recognize their uncertainty in research skills.

The large majority of these new attorneys will never work in a firm with its own library and a professional librarian. They can, however, rely on county law libraries which provide practice-worthy collections for all but the most specialized practice of law.

Our practice of librarianship must be to take the new researchers, meet with them individually or in groups, learn their new practice areas [which will grow and change] and give them 'on point' bibliographic instruction. We must take advantage of this **"teachable moment"**.

The **"teachable moment"** is that time when the need to know meets with the availability of resources and a knowledgeable teacher. ORALL libraries and librarians provide the latter two parts of this formula.

The good law firm librarian can help increase research skills and confidence by special programs. At Arter & Hadden we bring in new attorneys and summer associates by offering specialized research courses on their new practice areas and an introduction to Ohio research for those who did not attend law school in Ohio. The Ohio course has been very popular.

The firm librarian can supplement vendor presentations with formal bibliographic instruction. An excellent training tool, for firms that can afford it, is Commando Legal Research, a series of six video training/educational tapes. [Legal Star Communications].

Our challenge is to use our professional knowledge to assist and teach attorneys at their **"teachable moments"**.

## *Librarians Untangle Legal Research Columbus Area Law Librarians*

On May 24 and June 8, the Columbus Bar Association Law Libraries group sponsored a seminar for summer associates entitled "Legal Research Untangled". This seminar emphasized methods of Ohio legal research and was a joint project with law librarians from Capital University and Ohio State University.

Topics covered included: library resources in Columbus, Legislative History research in Ohio, review of how to find Ohio cases and statute material in many forms, "Snakes in the Grass" [troublesome loose leaf, Federal Register, etc.] and the transition from law school to law firm. Presenters were: Jackie Orlando, Tom Spaith, Carolyn Vinyard, Keith Blough, and Al Holoch. Others involved in the planning process were: Nell Laraway and Sherry Poston.

## *Second White House Conference*

ORALL member Sue Schaeffgen has been asked to serve on the Productivity Program Subcommittee of the Ohio White House Conference "to develop recommendations for the further improvement of the library and information services of the Nation and their use by the public." The Productivity Subcommittee will plan the Ohio White House Conference, which will be held in Columbus this Fall and will be free to all interested people. The Conference will consider how libraries can provide business and industry, especially small businesses, improved access to needed information. Please watch for more details.

The AALL Executive Board has passed a resolution supporting the Second Conference and urges law librarians to become involved at their state or the national level. [The Second White House Conference will actually take place July 1991. Another former ORALL member, Vivian Balester of Squire Sanders & Dempsey represented AALL at the First White House Conference in 1979.





## ***Teaching Legal Research Cincinnati Area Law Librarians***

At the January meeting of the Greater Cincinnati Area Law Librarians, an attorney, a research and writing instructor, and two law librarians gave their perspectives on the level of preparation of law students facing legal research in the "trenches".

Paul Ose with Frost and Jacobs law firm said they have a formal training program for their new associates that especially focuses on specialized areas of the firm. He also thinks that one on one, apprentice type training is the best. Mr. Ose also felt that the research skills were adequate but that writing skills needed work.

Penny Landen, instructor at U. C. Law School stressed the value of the research and writing courses but expressed frustration that these courses are not taken as seriously as other law school courses.

Carol Bredemeyer explained the approach taken by Chase Law School in which a 3 credit hour course is taught in the Fall of the first year by various professors. Library exercises and general bibliographic instruction is given and these are then integrated with a brief-writing experience. At Chase the library staff feels that the students need reinforcement in the third year just before they go off to firms, but that is not provided.

Taylor Fitchett, U. C. Law Library Director, put the issues in perspective with general comments about the perceived problem. She pointed out that complaints from firms, experience with summer clerks, and lack of self confidence on the part of students are enough evidence that the process of learning legal research needs to be taken more seriously. The model developed after the flood of law students coming home from WWII has not been improved on much. Reasons for this are that students don't do that much actual "real case" research, the casebook approach of teaching overshadows understanding of the breadth of other tools, these are no-status courses, there is little flexibility for integrating new technology, and no advanced courses are offered.

So that the whole scene does not seem quite so dismal, Taylor offers some suggestions:

1. Teach advanced legal research courses in small classes.
2. Integrate research techniques into other classes.
3. Separate the research from the writing component.
4. Teach first year students for a few weeks before school begins.
5. Look for ways to raise the status of these courses.

Her summary includes the statement that has been heard from the other speakers and we all find to be true, "The universe of information is complex. We are here to simplify it. We are teachers, more so now than ever and we must continue to teach one on one."

Barbara Silbersak, Thompson, Hine, Flory in Cincinnati

## ***Teaching Legal Research Law Firm Style***

ORALL members Nick Pope, Sue Schaeffgen, and Judith Leon attended the Teaching Legal Research in Private Law Libraries Conference sponsored by Mead Data Central in Washington at the end of April. The program was excellent and included instruction on improvement of presentation skills, ideas on information to be taught, on how to get a program approved and attended at your law firm, and on how law schools and law firms can work together to teach legal research. [Contact these people for more information.]



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## ORALL Award Winners

As a way to recognize the professional efforts of its members, ORALL initiated awards for *Distinguished Law Library Award* and *Outstanding Service Award* in 1983. The awards are to "honor an individual who has been active in ORALL at least five years and who has shown a professional commitment to law librarianship and ORALL by serving in leadership roles on committees or as an officer, by taking an active role in other Association activities, and by contributing to the literature or advancement of Law Librarianship. This award is to give special recognition to a person who has contributed above and beyond the expected level on a consistent basis."

The Nominations Committee selected Simon Goren as the recipient of the *Distinguished Law Library Award* and Susan M. Schaeffgen as the recipient of the 1989 *Outstanding Service Award*.

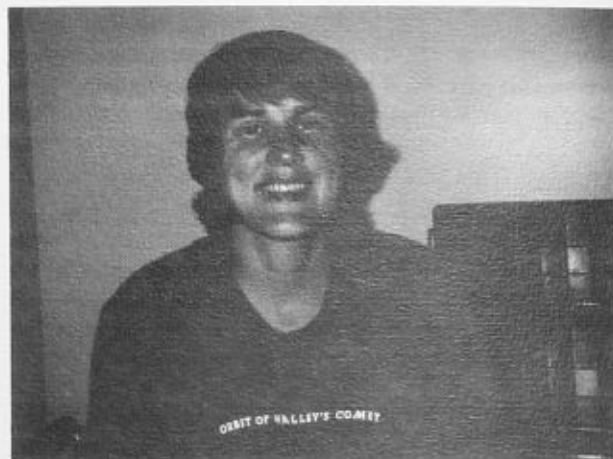
### *Outstanding Service Award.*

**Sue Schaeffgen**, Librarian at Porter, Wright, Morris & Arthur law firm in Columbus, has been an active ORALL member who continues to expend that extra energy to benefit all librarians.

She conducted the first salary survey of ORALL members in 1986, tabulated results and gave a presentation on the results including average salary by education, type of library, and years of experience. She has represented ORALL on the Ohio Council of Libraries and Information Services, 1985 to present [OCLIS]

She has been a speaker on Dialog Information Services at the ORALL meeting in 1986 and on Ethics in Reference Service at the ORALL meeting in 1988. She has coordinated a display table for ORALL at Libraries: Learning for Life rallies at the Statehouse in Columbus, 1985 & 1986 and coordinated an exhibit table for ORALL at Ohio State Bar Association meetings in Columbus. Sue is a past member of ORALL Membership and Education Committees.

Besides these ORALL specific activities, she has co-authored the book, Ohio Legal Research: Effective Approaches and Techniques, 1988. She has been Chairman of the Columbus Bar Association Legal Research & Information Services Committee, 1986-88. In addition to ORALL meetings she has been a presenter for Kent State University Special Libraries class regarding law firm libraries, seminar regarding legal reference for public librarians at Columbus Metropolitan Library on computerized legal research and Ohio legal research for Columbus Bar Association seminars, 1985 & 1986.



### *Distinguished Law Library Award.*

**Simon Goren** was the Law Librarian at Case Western Reserve University from 1967 until his retirement in 1983. [no picture available]

Born in Hungary, Goren emigrated to Palestine in 1933. In 1936 he joined the Palestine police force and became an inspector. In 1948 he received a law degree from the British Mandatory Government Law School. Simon served as a police prosecutor in Haifa from 1949 to 1951 and practiced law before coming to the U. S. in 1959.

In 1960 Simon received his M.L.S. degree from Columbia University and served as librarian at Cleary, Gottlieb, Steen & Hamilton, a New York law firm. He came to CWRU after a three year stint as assistant law librarian at Cornell University.

At Case Western Reserve Simon supervised the development of the new library which opened in 1971. During his tenure the Library significantly expanded its collection and became the first academic library to install a LEXIS terminal. Some of you may remember being at the ORALL meeting at which we were treated to a demonstration of "OBAR" as the database was then called.

A specialist in comparative law, Simon has contributed several translations to legal scholars, including the mining laws of Germany, and the German civil and commercial codes.

Simon was an active ORALL member, a conference speaker during the 1960's and early 1970's, and a teacher of a course in law librarianship at CWRU's library school. Still an active scholar, Simon winters in Florida but spends his summers back in Cleveland where he can often be seen in his emeritus office in the law library.



## Space Planning



"Brann's Brazen Techniques" for renovating, expanding, remodeling or constructing a law library led off a panel discussion of space planning issues at the ORALL Spring meeting. Andy Brann of the Columbus Law Library Assn. presented his views of space planning, as did Kathy Welker of the

Sixth Circuit Court of Appeals and Carol Bredemeyer of the Northern Kentucky University School of Law.

Brann, Welker and Bredemeyer all attended the 1989 AALL Institute on Space Planning and are involved in various stages of library renovation. Brann's project is in the talking stage; Welker has planned several moves and expansions, and Bredemeyer is in the final stage of a multi-phase renovation. Each presenter offered unique, yet similar comments.

The initial stage in any project is the development of a plan. What is your "planning philosophy"? Brann identified the various factors: Motivation for change, scope of change, and the critical decisions involved.

Once the decision to renovate has been made, determine your needs. Evaluate the existing condition: current square footage, shelf space, and equipment. Consider how much is needed for your project. Help administrators see that your problems are their problems, too. Justify your request for more equipment and/or space. Use current statistics to reinforce your point. Andy suggested that we latch on to any opportunity immediately and don't let go; assume possession of unused space. Understand about true usable space. Plan for technology.

All three speakers emphasized the importance of allies. It is particularly important to identify those who are in a position to effect the change you want. Welker told of a judge who, when forced to sit on the floor to research, was an ardent supporter of library expansion.

All presenters emphasized the importance of good communication throughout the entire process. Include yourself, no matter how difficult, throughout the decision-making and planning of the project. Carol Bredemeyer cautioned to put everything in writing. Document all communication--from conversations-in-passing by the water cooler to minutes of official meetings. Inform users of the progress of the project.

As Kathy Welker pointed out, planning and supervising a change in library space requires a huge amount of fortitude and organization. The librarian must become an expert at everything, from floor plans to ventilation systems, to budgets and balance sheets, while preparing for all details and eventualities. "If anything can go wrong, it will!" she says.

Paul G. Mitchell, Marathon Oil Company, Findlay, Ohio



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