

# ORALL Newsletter

Ohio Regional Association  
of Law Libraries

September 1988

Volume 1988, No. 3

## PRESIDENT'S MESSAGE

The fall meeting in Indianapolis looks like a well rounded program to acquaint us or reacquaint us with the information world beyond law libraries. I hope your schedule permits you to attend this informative meeting. Indianapolis is a city worth seeing again. I can remember meeting my cousin at Union Station in the middle of the night several years ago with the whole place seeming like a location for a low budget horror movie. Now, with the transformation into an exciting complex of restaurants and shops, it will be worth staying on location.

As your President I plan to be there, if only to get away from the confusion and chaos of connecting an addition to an existing building. The level of stress in The University of Akron Law Library is much higher than I imagined before half the staff moved into temporary quarters. The summer was spent moving books and book stacks to make way for grand ramps to allow book carts to move from level to level.

See you in INDIANAPOLIS.

*Paul Richert*  
ORALL President

## ORALL IN INDIANAPOLIS

On behalf of our local arrangement co-chairs, Mary Hudson and Mary Ann Roman, I would like to personally invite each and every one of you to our fall meeting to be held October 12-14, 1988, at the Holiday Inn-Union Station, Indianapolis, Indiana.

It has been reported to me from reliable sources that Union Station is both a great dining and shopping area and, therefore, will provide us with quite an exciting locale for our meeting. However, I believe we have also put together a very fine program, which will be of interest to all of our members. This program focuses on non-law research and will be presented by librarians who specialize in the use of non-law bibliographic sources. In addition, there will be a session on ethics in reference work, and an opportunity for discussion with our ORALL colleagues who do work similar to our own, i.e., county librarians can talk with other county librarians, etc. And dare I say it, there is even a surprise planned.

*(Continued on Page 2)*

### OFFICERS

President:	Paul Richert
Vice President/President Elect:	Michael Slinger
Secretary:	Mary Grace Hune
Treasurer:	Ruth Long
Executive Board:	Carol Allred (past president) Mary Perayn Theodore A. Potter
Newsletter Editor:	Theodore A. Potter

### CALENDAR

Oct. 12-14:	ORALL Fall Meeting-Indianapolis
Nov. 28:	Newsletter Copy Deadline-4th Issue
Jan. 1:	New Committee Assignments Effective
Jan. 5-8:	AALS - New Orleans
Mar. 6:	Newsletter Copy Deadline-1st Issue
May 17-19:	ORALL Spring Meeting-Toledo
May 29:	Newsletter Copy Deadline-2nd Issue
June 18-22:	AALL-Reno

*ORALL IN INDIANAPOLIS*  
(Continued from page 1)

If you have any questions, please feel free to call Mary Hudson, Mary Ann Roman or myself. We look forward to seeing you all in Indy.

*Michael Slinger*  
*Vice President/President Elect*

**OBTAINING CURRENT INDIANA  
LEGISLATIVE MATERIAL**

**I. LEGISLATIVE PROCESS**

1. Structure of the Legislature. The Indiana General Assembly consists of two chambers, the Senate and the House of Representatives. The Senate has 50 members elected for four year terms, and the House has 100 members elected for two year terms.
2. Legislative Sessions. The General Assembly holds an organizational meeting each year on the third Tuesday after the first Monday in November. The legislators may reconvene at any time thereafter, but no later than the second Monday in January. The first regular session of every new General Assembly extends for up to 61 working days but not beyond April 30 in an odd-numbered year. The second regular session occurs in the following year and extends for up to 30 session days but not beyond March 15.

Additional information can be obtained through the Office of Legislative Information (see below).

**II. SOURCES OF LEGISLATIVE MATERIALS**

The source of nearly all legislative materials, as well as legislative information is:

Office of Legislative Information  
Third-Floor  
State House  
Indianapolis, IN 46204  
Telephone: 317/232-9856

The following information is available through this office:

- Recently Filed Bills
- Recently Passed Acts
- Bill Status Information
- Complete Bill Service - (All bills which pass through the General Assembly)
- Digest of Acts (Summarizes bills passed during a session)
- Acts of Indiana (Session laws)
- House and Senate Journals (Accounts of the legislative activities of each chamber of the General Assembly.) Bound versions are not available for sale. House and Senate Journal Service is available, as are individual journals.
- Index of House and Senate Journals (Includes the complete history of all bills.
- Interim studies by the Legislative Council (Legislative studies proposed through resolutions, unsuccessful bills, and other sources in the latest session are kept for the interim studies.)

The Indiana Chamber of Commerce provides a subscription service which tracks action on all bills (also available on-line). Indiana Chamber of Commerce, Suite 200, One North Capitol, Indianapolis, IN 46204, 317/634-6407.



New member Judy Rogers talks with Lynn Miller at a break session during the meeting in Cleveland.

## OBTAINING CURRENT KENTUCKY LEGISLATIVE MATERIAL

### I. LEGISLATIVE SESSIONS

#### A. Duration

The regular session runs for 60 days beginning on the first Tuesday in January and meets every two years thereafter in even numbered years.

#### B. Deadline for Filing Bills

Members of the General Assembly and new members of the General Assembly may at any time when the legislature is or is not in session file bills with the director of the Legislative Research Commission for the current meeting of the legislature or for the next meeting of the legislature. Pre-filed bills and resolutions are considered as introduced on the day of their delivery to each house.

#### C. Effective Date of Approval or Passage of Acts

Acts become law 90 days after adjournment of the General Assembly except in cases of emergency.

2. Legislative Record: Official Summary of Action by the Kentucky General Assembly - published daily during sessions of the General Assembly; monthly during the interim, by the Legislative Research Commission.

#### C. Publication of KY Acts and House and Senate Journals

##### 1. Kentucky Acts

a. Slip acts-copies available within days of filing by a legislator.

b. Advance sheets-come as part of the Kentucky Revised Statutes usually within three months after the legislature adjourns.

c. Bound volumes-official version published about five to six months after the legislature has adjourned. This version of the KY Acts is published by the Legislative Research Commission.

##### 2. House and Senate Journals

The House and Senate Journals are accounts of the legislative activities of each house of the General Assembly. They are the final official record of action by the General Assembly.

### II. SOURCES OF LEGISLATIVE MATERIALS

#### A. Availability of Recently Filed Bills and Recently Passed Acts

Public Information Office  
Legislative Research Commission  
State Capitol  
Frankfort, KY 40601  
Phone: 800/248-8132

#### B. Bill Status Information

1. Public Information Office  
Legislative Research Commission  
State Capitol  
Frankfort, KY 40601  
Phone: 800/248-8132



ORALL Vice President Michael Slinger compliments Local Arrangements Chairperson JoAnn Fisher on the wonderful job she and her committee did in Cleveland.

## OBTAINING CURRENT MICHIGAN LEGISLATIVE MATERIAL

### I. LEGISLATIVE SESSIONS

#### A. Duration

Annual session starts second Wednesday in January and lasts all year. Usually meets through mid-June and returns in mid-September. Breaks again for Christmas. Normally meets three days per week when in session.

### II. SOURCES OF LEGISLATIVE MATERIALS

#### A. Official Legislative Documents

1. Document Mailing Service. The Michigan Legislature does not provide for the mailing of all bills. However, several private firms, listed below, provide such service.

a. Gongwer News Service, Inc. Will provide copies of all bills, resolutions and amendments to subscribers of its bill status service. Partial service available. Price varies. Gongwer News Service, Inc., Room 630, Michigan National Tower, Lansing, Michigan 48933, 517/482-3500.

b. Michigan Information and Research Service, Inc. Provides copies of all bills, resolutions and amendments, as well as a complete bill status and tracking service. Partial service available. Price varies. Michigan Information and Research Service, Inc., 421 W. Ionia, Lansing, Michigan 48933, 517/482-2125.

2. Individual Bills and Other Documents. Bills, amendments, resolutions, calendars (include committee hearing schedules), journals, bill analyses, and daily and monthly bill status reports (status reports distributed by House Document Room only). Single copies of bills and other documents are free. House Document Room, Second Floor, State Capitol, Lansing, Michigan 48909, 517/373-0169, and Senate Document Room, Second

Floor, State Capitol, Lansing, Michigan 48909, 517/373-2419. Both are open all year. (An annual pick-up subscription to all House and Senate bills is available for \$135.00 from the House Document Room. A pick-up subscription for all daily status reports is also available for \$225.00 per year. In addition, an annual subscription to six or seven cumulative editions of the status report per year is available for \$60.00 from the Democratic Print Shop, House of Representatives, Room 103, Roosevelt Building, 222 Seymour Avenue, P.O. Box 30014, Lansing, Michigan 48909, 517/373-3466.)

3. Enactments/Slip Laws. In Michigan, once a bill is passed and signed by the Governor or allowed to become law without signature, it is referred to as a "public act." Available from the House Document Room, Second Floor, State Capitol, Lansing, Michigan 48913, 517/373-0169, or the Senate Document Room, Second Floor, State Capitol, Lansing, Michigan 48913, 517/373-2419. Single copies are free.

#### B. Bill Status and Reporting Services

1. Bill Status Telephone Numbers. Call 517/373-0170 for bill status information. This number reaches the Legislative Service Bureau, Third Floor, Farnum Building, 125 W. Allegan, Lansing, Michigan 48909.

#### 2. Reporting and Tracking Services

a. Gongwer News Service, Inc. The "Michigan Report," published daily by Gongwer News Service, contains a summary of the day's legislative proceedings and bill status information, as well as the upcoming legislative schedule including committee hearings. Complete legislative coverage including floor debates, committee hearings, and interviews with leaders is offered. The governor's activities are also covered. The Service will also obtain copies of bills for its clients. Basic

annual subscription, \$1,750.00. May subscribe by the month. Gongwer News Service, Inc., Room 630, Michigan National Tower, Lansing, Michigan 48933, 517/482-3500.

b. Michigan Information and Research Service, Inc. The "Legislative Report," published daily by Michigan Information and Research Service, Inc., contains a summary of the day's legislative proceedings, bill status information and capital news, as well as the upcoming legislative schedule including committee hearings. Will compile legislative histories, conduct research projects, and attend and report on committee hearings. Will also obtain copies of any or all bills. Basic annual subscription, \$1,200.00. May subscribe by the month. Michigan Information and Research Service, Inc., 421 W. Ionia, Lansing, Michigan, 48933, 517/482-2125.

c. "Hannah Information Systems." Private firm offers on-line legislative information system that may be accessed by telephone line via a microcomputer. The full text of each bill is included, as well as daily bill status, bill analyses, committee agendas, House and Senate calendars, governor's appointments, and certain administrative agency schedules. Also includes "The Hannah Report," a news service focusing on the state legislature and state government in general. Inquire as to price. Hannah Information Systems, 321 N. Pine Street, Lansing, Michigan 48933, 517/484-9211.

d. Legislative Service Bureau. Access to the legislature's bill status computer data base is available to businesses and other organizations via their own computer equipment and dial-up modems. Price varies. Legislative Service Bureau, Third Floor, Farnum Building, 125 W. Allegan, Lansing, Michigan 48909, 517/373-0170.

#### C. Session Summary Information

1. Summary of Legislation. None.
2. Session Laws. The "Public and Local Acts of the Legislature of the State of Michigan" are available following each session. Annual. Price varies. Office Services Division, Department of Management and Budget, 7461 Crowner Drive, P.O. Box 30026, Lansing, Michigan 48909, 517/322-1897.
3. Bound Journals. Each year the official journals are bound and available following the session. Contains bill histories. Annual. Price varies. Office Services Division, Department of Management and Budget, 7461 Crowner Drive, P.O. Box 30026, Lansing, Michigan 48909, 517/322-1897.
4. Bill Histories

a. Journals. The House and Senate journals contain complete bill histories. Annual. Price varies. Office Services Division, Department of Management and Budget, 7461 Crowner Drive, P.O. Box 30026, Lansing, Michigan 48909, 517/322-1897.

b. "Final Status Report." The "Final Status of All Legislation" includes a complete history of all bills. Biennial. Free. Democratic Print Shop, House of Representatives, Room 103, Roosevelt Building, 222 Seymour Avenue, P.O. Box 30014, Lansing, Michigan 48909, 517/373-3466.

#### D. Commercial Publications of Michigan Law

1. Michigan Compiled Laws Annotated (West)
  2. Michigan Legislative Service (West)
  3. Michigan Statutes Annotated (Callaghan & Company)
- (Continued on Page 6)

(Continued from Page 5)

\*Information adapted to ORALL newsletter requirements. Please see State Legislative Sourcebook 1988: A Resource Guide to Legislative Information in the Fifty States by Lynn Hellebust. Permission obtained from Mr. Hellebust: June 3, 1988. Government Research Service, 701 Jackson, Topeka, Kansas 66603. 1987c. ISBN No. 09615227-2-0.

\*\*For excellent guidance on how to do a Michigan Legislative History, see: Wayne State University Law Library, 313/577-6180, Research Guide No. 3 (revised January 1988): Michigan Legislative Histories.

### THE AVAILABILITY OF LEGISLATIVE INFORMATION IN OHIO; ANSWERS TO COMMON QUESTIONS

Q) How can specific bill numbers for pending legislation be identified?

A) Baldwin's Ohio Legislative Service provides a topical index to all bills and resolutions introduced in each General Assembly. Also, through The Hannah System all bills introduced affecting any particular chapter or section of the Revised Code can be electronically searched.

Q) How is bill status determined?

A) There are several sources for determining bill status. 1) The most current information on status, committee assignments, and scheduled hearings may be obtained by calling Ohio's Legislative Information Office (outside of Columbus 1-800-282-0253; Columbus area 466-8842); 2) This current information is also available electronically through The Hannah System, which includes summaries of committee activities as well; 3) Updated monthly, Baldwin's Ohio Legislative Service contains a Box Score status chart indicating, by bill number, the sponsor, subject, committee assignments, and actions on all bills and resolutions introduced during each General Assembly; 4) daily activity may also be followed in the Ohio Report published by Gongwer News Service, Inc.

Q) How are copies of pending legislation obtained?

A) At no cost copies may be obtained by contacting the Ohio Legislative Information

Office. You will be requested to give your name and mailing address and also the name of your local state senator or representative. Also, individual bills are available from the Legislative Clerk of the House of Representatives and from the Clerk of the Senate. Full text of the latest version of bills less than 100 pages in length is available electronically through The Hannah System. Selected sections may also be retrieved. Bills which contain more than 100 pages may be requested on the System and mailed.

Q) What are the sources for enacted legislation?

A) They are as follows:

1) Slip laws are available from the Secretary of State;

2) Subscription services:

a) Baldwin's Ohio Legislative Service

b) CCH Advance Session Law Report

c) Legislative Bulletin accompanying

Page's Ohio Revised Code, published by Anderson Company

3) Full text available electronically through The Hannah System;

4) Hardbound compilations of the session laws are available from the Secretary of State;

5) Microfiche format of session laws available from Hein Company.

Q) What official publications of the state legislature are available and what do they contain?

A) They are as follows:

1) The Journals of the Senate and House of Representatives are published each day the chamber is in full or skeleton session. They record the titles and sponsors of bills, but not full text. Amendments proposed on the floor or recommended by the reporting committee are provided unless the committee incorporates the amendments into a substitute bill. The Journals also report the votes of each member.

2) The Bulletin of the General Assembly is published once or twice a year. It provides a numerical listing of all bills introduced in either chamber. Each entry includes the names of

sponsors, the title of the bill, the committee to which it has been assigned, and actions taken. Each entry also indicates if a bill has been amended, substituted for, or vetoed, and whether an emergency clause has been added. If the bill has been passed, the Bulletin will report the vote in each house and the effective date. The Bulletin is updated by the Legislative Service Commission's "Legislative Status Sheet."

3) The Legislative Service Commission published a Summary of Enactments once or twice a year which provides a synopsis of all bills enacted. The general purpose and effect of each bill is extracted and summarized from the text of the act.

4) The summaries are based upon "bill analyses" prepared for committees by the Legislative Service Commission. An analysis is a restatement of the contents of a bill indicating the differences between the bill and existing law. An analysis is prepared for each version of each bill.

Q) What is contained in a bill file?

A) The bill files are maintained at the Legislative Service Commission Library and the Ohio Historical Society dating back to 1953. The files contain the several versions of a bill, Legislative Service Commission notes and analyses and references to the Journal.

Q) How can the legislative intent of an Ohio statute be determined?

A) In the Ohio Supreme Court decision of State v. Dickinson, 28 Ohio St. 2d 65, 67 (1971), the court stated that "no legislative history of statutes is maintained in Ohio." There is no formal record of committee hearings or floor debates. Personal notes or minutes may be available selectively from committee chairs or may be included in the bill files. Other than the documents mentioned above, the General Assembly does not provide for a comprehensive record of legislative activity.

Sources consulted for the answers to these questions:

D. Gold. *A Guide to Legislative History in Ohio*. Columbus, Legislative Service Commission, 1985 (Information Bulletin 1985-1)

M.L. Fisher. *Guide to State Legislative Materials*. 3d. Littleton, CO, Rothman & Co., 1985. (AALL Publ. Series No. 15)

Sources of Legislative Information in Ohio:

Anderson Pub. Co.  
646 Main St.  
Cincinnati, OH 45201  
(513) 421-4142

Banks-Baldwin Law Pub. Co.  
University Center  
P.O. Box 1974  
Cleveland, OH 44106-8697  
(216) 721-7373  
In Ohio: 800/362-4500

CCH, Inc.  
4025 W. Peterson Ave.  
Chicago, IL 60646  
(312) 583-8500

Clerk, Ohio House of Representatives  
State Capitol  
Columbus, OH 43215

Clerk, Ohio Senate  
State Capitol  
Columbus, OH 43215

Gongwer News Service  
40 S. Third St.  
Columbus, OH 43215  
(614) 221-1992

Hannah Information Systems  
16 E. Broad St.  
Columbus, OH 43215  
(614) 228-3113

Wm. S. Hein & Co., Inc.  
1285 Main Street  
Buffalo, NY 14209  
(716) 882-2600

Ohio Legislative Information  
800/282-0253 (Outside Columbus)  
466-8842 (Columbus Area)

Ohio Legislative Service Commission  
State House, Fifth Floor  
Columbus, OH 43215  
(614) 466-3615

Secretary of State  
State Office Tower, 14th Fl.  
Columbus, OH 43266-0418  
(614) 466-2530

### MEMBERSHIP NEWS

Ms. Betty Roeske, former Assistant Law Librarian for Computers, Acquisitions, Serials and Interlibrary Loans for Ohio Northern University, has taken a position in Chicago. Her new position is Technical Services Librarian for the law firm of Schiff, Hardin and Waite, 7300 Sears Tower, 233 South Wacker Drive, Chicago, IL 60606. Her telephone number is 312/876-1000. Betty says she is enjoying her new job, although law firm work is hectic. As sure as we will miss Betty in ORALL, we are also sure she will be a great addition to CALL. Best of luck, Betty!

One of our newest members is Ms. Jacqueline Orlando, the Assistant Law Librarian for Public Services at Capital University Law Library. Ms. Orlando has her B.A. from Youngstown State University, her M.L.S. from the University of Pittsburgh, and her J.D. from The Ohio State University. She held a number of positions in various types of libraries, prior to entering law school. Ms. Orlando has been in her present position since August of this year and is looking forward to her first ORALL meeting. She has also published an article: "Asbestos Litigation and the Ohio Asbestos Litigation Plan: Insulating the Courts from the Heat," 3 *Ohio State Journal on Dispute Resolution* 399 (1988). Please join us in welcoming Ms. Jacqueline Orlando into ORALL.

Speaking (writing?) of authors, Rosemarie Chrisant, Akron Law Library Association, has written an article entitled "Tracing the Evolution of the County Law Library-The Akron Law Library Association Experience." It appeared in 3 *Callaghan Communicator* 1 (July, 1988).



Once again, the Newsletter Editor, Ted Potter, was caught eating! (Check out the funky art.)

### LEGAL INFORMATION SERVICES TO THE PUBLIC SPECIAL INTEREST SECTION

The Legal Information Services to the Public Special Interest Section of the American Association of Law Libraries was created in January of this year. The organizational meeting was held in Atlanta in June. The SIS serves a unique function within AALL. Its programs focus on those segments of the public which do not usually use law libraries and are not aware of which legal information resources are available for public use. A video tape on appellate court decisions will be the section's major project for the year. To assist chapters in developing programs, a clearinghouse of materials has been developed. These materials are described in an annotated bibliography prepared by Glen-Peter Ahlers and are available to chapters or individual libraries on a loan basis.

Any AALL member who is interested in working with the SIS may join by sending his/her dues of \$5.00 to AALL Headquarters in Chicago. Anyone interested in working on the video project or SIS newsletter should contact the Chair, Beth Schneider, at the Maricopa County Law Library, 101 West Jefferson, 2nd Floor, Phoenix, AZ 85003. New developments within the SIS will be announced in the AALL Newsletter. The first issue will be published as soon as the editor, Mary Beth Dunn, receives a mailing list. Your support of the SIS is encouraged.



Executive Board member Mary Persyn (left) chats with Betty Roeske at the ORALL meeting in Cleveland. (See Membership News for an update on Betty.)



## A COUNCIL FOR COUNSEL: OBSERVATIONS ON THE USE OF COMMITTEES AS ADVISORY BODIES

*A Summary of remarks presented by Jan Novak, Director of the Cleveland Law Library Association, at the spring, 1988 meeting of ORALL held in Cleveland, Ohio. Her topic: "Developing New Ideas from Committees."*

Seasoned with insight and inspiration, Jan's presentation was strategically placed just prior to the scheduled ORALL committee meetings. Having actively served on several committees, Jan was an appropriate speaker on the topic of channeling volunteer energy.

Admittedly against the theory of participatory management, Jan surrendered to the need for committee input as the distance between the library director and the day-to-day work routine increases. "When the results of your decisions affect the quality of work life of your entire staff, staff input is necessary." Decisions cited as examples were, selecting new equipment or staffing circulation duties.

Committee appointments should arise from a definite need. The director should define the purpose of the committee and also determine the committee's life span, goals, deadlines, and to what extent the committee's decisions will be binding. A formal structure should be clear. Appoint a chairperson and schedule a manageable agenda, taking into consideration time and work limits.

Most importantly, the committee should be composed of people with skills and interest in the defined goals and purposes. They should be knowledgeable about the task at hand. The director should guide the committee, asking for the rationale behind decisions and requiring written recommendations. The committee's activities should be documented through the recording of minutes.

The committee chairperson's purpose should be to motivate the members and to promote a free exchange of ideas. The director's style will also affect the committee's work. It is important to be open and to trust the members. If the committee has been selected properly, it will result in a well-spring of ideas. Staff members actively involved in a committee's work will develop a loyalty to the organization.

Committee activity within the employment organization can be less frustrating than committee work within a professional association because the authority structure in the employment context is clearer. Generally

speaking, an ORALL committee chairperson has little to no impact on the employment of committee members.

Committee activity in a professional organization such as ORALL may be low due to a vague structure, purpose, or lack of a definite assignment. Often the committee chairperson is the only one who feels any relevance or commitment to the committee's central purpose. Many times members are frustrated by a lack of committee structure or goals. It is important for a committee to accomplish projects and to receive recognition for the achievement. This generates an overall enthusiasm for and loyalty to the association and improves the communication of information to succeeding committee members and chairpersons.

Committee work enhances professional exposure. Rather than wait for an appointment or an assigned task, it is better to volunteer to serve on a committee relevant to personal needs or interests.

*Prepared by Joanne Beal  
Dayton Law Library Association*

The ORALL Newsletter is the official publication of the Ohio Regional Association of Law Libraries (ORALL), a chapter of the American Association of Law Libraries (AALL).

Membership: 320 - Dues: \$15 per year

Non-member subscriptions: \$10 per year

The ORALL Newsletter is published four times per year: March, June, September and December. For extra copies, write: Theodore A. Potter, Editor, University of Toledo Law Library, 2801 West Bancroft St., Toledo, Ohio 43606.

For membership information contact: Thomas L. Hanley, University of Dayton Law Library, 300 College Park, Dayton, OH 45469.

The ORALL Newsletter is published and printed by The University of Toledo for the Ohio Regional Association of Law Libraries. All articles and opinions expressed are those of ORALL. Contributions submitted for publication are subject to editorial review.

#### Commercial Advertising:

1/2 page, 2 formats:	
7 1/2" wide x 4 1/2" high	\$80.00/issue
3 1/4" wide x 9" high	
1/4 page	
3 1/4" wide x 4 1/2" high	\$50.00/issue
1/8 page	
3 1/4" wide x 1 7/8" high	\$30.00/issue

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\$10.00 - minimum of 5 lines
\$ 2.50 - per line after the minimum

**AMERICAN ASSOCIATION  
OF LAW LIBRARIES  
EXECUTIVE DIRECTOR  
POSITION AVAILABLE**

Applications and nominations are invited for the position of Executive Director of the American Association of Law Libraries, a professional society of 4200 Law Librarians which is headquartered in Chicago. The Executive Director serves as chief administrator. Responsibilities include planning, organization, execution, and implementation of Association programs, and the overall administration and management of Association office and employees as authorized by the Executive Board. The Executive Director serves as a communications medium among the elected and appointed member officials, Association Staff and membership; and works to achieve Association objectives, widen Association influence as an authoritative educational organization and increase Association membership. This position reports to the Executive Board and President.

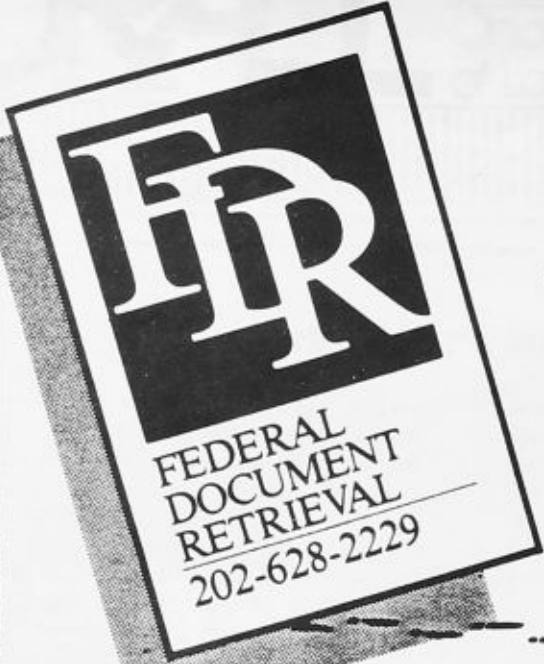
**Qualifications:** The successful candidate will hold an ALA accredited Masters degree in Library Science, have 3 to 5 years of increasingly significant management, administrative and supervisory experience including fiscal responsibility; and be able to demonstrate leadership ability with diverse constituencies, establish priorities, implement policies and procedures, and exhibit excellent communication skills. Law library or law related experience preferred; association work highly desirable.

The Association offers an excellent compensation and benefits package. Competitive salary, beginning in the \$60's, is commensurate with qualifications and responsibilities. AALL is an equal-opportunity employer. Applications and nominations accepted until the position is filled; anticipated start date early 1989. Send resume, an informative cover letter and references to Thomas Cetwinski, C. Berger and Company, P.O. Box 274, Wheaton, Illinois 60189.

**TREASURER'S REPORT**  
**AUGUST 30, 1988**


Balance on Hand, May 20, 1988		\$6,691.92
<b><u>Income:</u></b>		
Dues:	\$282.50	
ORALL/AALL	396.00	
Breakfast		
Meetings	876.50	
Interest:	131.07	
Exhibitor's	1,803.20	
Booths/Donations		
Newsletter	340.00	
Advertisements		
<b>TOTAL INCOME</b>		<b><u>\$3,829.27</u></b>
<b>TOTAL BALANCE ON HAND AND INCOME</b>		<b><u>\$10,521.19</u></b>
<b><u>Expenses:</u></b>		
Newsletters and	\$511.40	
Mailing Labels		
Breakfast	386.98	
ORALL/AALL		
Meetings	4,820.56	
Misc.	153.30	
Stationery		
& Refunds,		
Add to CD	<u>2,000.00</u>	
<b>TOTAL EXPENSES</b>		<b><u>\$7,872.24</u></b>
<b>BALANCE ON HAND, AUGUST 30, 1988</b>		<b><u>\$2,648.95</u></b>
C.D.'s	\$2,289.90	
	3,030.21	
	<u>5,029.17</u>	
<b>TOTAL CD'S</b>		<b><u>\$10,349.28</u></b>

*Respectfully submitted,  
Ruth A. Long, Treasurer*



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