

# ORALL Newsletter

Ohio Regional Association  
of Law Libraries

June 1988

Volume 1988, No. 2

## PRESIDENT'S MESSAGE

### PLANNING BUILDINGS FOR THE FUTURE OF LAW LIBRARIES

By the time you read this column we will have participated in a successful meeting in Cleveland. The program put together by Mike Slinger looks good. Cleveland is a dynamic city with an interesting mix of large law firm libraries, court libraries, and academic law libraries.

The University of Akron Law Library is going through a major construction project right now which will nearly double the size of the Law Library. As I prepare this column, within fifteen feet of me, men are putting steel girders into position. The shape of the building is largely decided. Where various activities will be located has been established. The details of furnishing the addition now occupy my thoughts.

Furnishing the library (however daunting it was a few years ago) is a difficult process today. For example, the ever present microcomputer and the services associated with it require new solutions which are just developing. I have seen various vendor

solutions for managing the wiring, and they all appear to have strengths and weaknesses. Having a wire conduit run anywhere in a piece of furniture leaves something to be desired. In addition, I know that over time people like to change things around in offices and libraries. If one's furniture is wired to several devices it becomes much more difficult to make changes.

From what I have seen, modular furniture offers some solutions to the electronic facility, but much of the furniture has not been developed or adapted to a library environment. The very selection of certain pieces of modular furniture sets a tone and indicates that certain management assumptions have been made.

A certain library I have visited has modular furniture with partitions six feet high in one department and a variety of panel heights in another department. Staff members have a high degree of visual privacy from one another in the first department. Presumably, it is easy to work independently and without distraction in  
*(Continued on Page 2)*

#### OFFICERS

President:	Paul Richert
Vice President/President Elect:	Michael Slinger
Secretary:	Mary Grace Hune
Treasurer:	Ruth Long
Executive Board:	Carol Allred (past president) Mary Persyn Theodore A. Potter
Newsletter Editor:	Theodore A. Potter

#### CALENDAR

June 26-29:	AALL-Atlanta
July 9-14:	ALA-New Orleans
Aug. 4-11:	ABA-Toronto, Canada
Sept. 5:	Newsletter Copy Deadline-3rd Issue
Oct.: 12-14:	ORALL Fall Meeting-Indianapolis
Nov. 28:	Newsletter Copy Deadline-4th Issue
Jan. 1:	New Committee Assignments Effective
Jan. 5-8:	AALS - New Orleans

### President's Message

*(Continued from Page 1)*

this department. Keeping an awareness of whether other people are present or what they are doing is not so easy. In the second department, with the varied heights on the partitions, the degree of visual privacy was very low. One could easily see other people and have some awareness of what they were doing. The level of distraction in this department could be much higher than in the first department.

Is either type of modular furniture appropriate throughout one library? I don't think so. There are places in most libraries where people must be aware of their surroundings and other places where concentration on detail is more important than knowing who else is present. Even here though, a price is paid for an uninterrupted environment. Some staff doing very tedious work may need a little more activity around to ward off boredom.

On a management philosophy level, I prefer to err on the side of more openness in modular furniture. I view a library as a cooperative team environment. Everyone has a variety of tasks to perform so that the library provides users with the services they need. Staff need to have some familiarity with the duties of others and appreciate the fact that their work is dependent on the work of others. Lack of communication is the quickest way to develop misunderstandings and create friction among staff. In a more visually open environment, it is easier to communicate and minimize misunderstandings. A price one pays is that it is hard to concentrate and employees need more self-discipline to work. My view is that ultimately, a staff working together, and occasionally distracting one another, will accomplish more and provide better service than individuals working alone. In an open office environment there will be less need for formal methods of coordinating work efforts than in a visually isolated office environment.

Dealing with the types of furniture to select and the effects the choice will have on the work environment is one critical aspect of building the law library for the future.

*Paul Richert*  
*ORALL President*

### MINUTES ORALL EXECUTIVE BOARD MEETING MAY 27, 1988

Richert called the meeting to order at 12:25 p.m.

There was no secretary's report.

The treasurer had nothing further to report other than what had been reported at the regular business meeting.

Constitution and Bylaws. Novak reported for the Constitution and Bylaws Committee. It is the proposal of the Committee to rewrite the ORALL Constitution and Bylaws to remove any inconsistent statements between the AALL and the ORALL Constitutions. There was also a discussion of the AALL anti-discrimination clause. The question was asked whether there should be an amendment to the ORALL Constitution or Bylaws to include this anti-discrimination clause. Novak suggested rewriting the ORALL Constitution to be consistent with the AALL Constitution, but would need additional Committee members for this.

Richert said that he would volunteer Ann McFarland of Akron to help Jan in this project. Hune will look through the secretary's minutes to determine whether the anti-discrimination clause has been passed by the ORALL membership.

Activities Committee. Slinger reported for the Activities Committee. He plans to summarize the survey responses for the next newsletter. He hopes to get members to suggest topics for upcoming programs. Hune suggested that ORALL's Activities Committee plan substantive programs for law librarians with law degrees to meet their continuing legal education requirements. Other topics that were suggested were basic cataloging, basic reference, reference ethics and malpractice. Hune suggested and volunteered to try to put together a group to produce a videotape on the ethics of reference services. The fall meeting will be held on October 12-14, 1988, at the Holiday Inn, Union Station, in Indianapolis.

Newsletter. Potter reported on the newsletter. He has two more ads placed in addition to the ad from AMG and FDR and possibly one from Bowker. Possible upcoming articles include the legislative process for each state who has members in ORALL. The question was then raised on when a publisher sends in an ad, who will be the person to send out the invoice. The consensus was that the invoice should be sent from the treasurer's office.

New Business. 1. The question was raised whether ORALL would participate in the next super-regional meeting in Chicago. It was the consensus from ORALL membership and also from the executive board that we should plan to attend this meeting in 1989. Hune then suggested that we repeat the video program planned for the Indianapolis meeting.

2. Richert then reported on the AALL memorandum to the Chapter President regarding insurance and incorporation. It was agreed that Hune would check with the Secretary of State on the incorporation status of ORALL. Tom Spaith will be asked to check through the archives from 1977 through 1980 on whether ORALL was ever incorporated.

3. Hune reported on the OCLIS PR Committee. She recommended that Richert appoint a public relations committee for ORALL. The chairperson of the public relations committee then would be responsible for serving on the OCLIS Public Relations Committee to launch the 1989 Libraries Learning For Your Life Campaign. This matter was tabled for further discussion between Richert and Hune.

4. Richert raised the question of whether there was still a reason to have a liaison with NTIS. It was the consensus of the Executive Board that inasmuch as ORALL members do not use the NTIS service, there was no longer any reason to continue this liaison.

5. Long reported for the Membership Committee. The next dues notice will be changed to include a line for FAX numbers, to allow for subscription only membership, and a clearer definition of the difference between individual and institutional membership. She also asked for clarification of the time frame of membership, and it was the consensus of the Executive Board that January to December is

the membership year. It was also decided that address corrections should be sent to the treasurer.

Old Business. There was no old business to discuss.

Richert adjourned the meeting at 2:00 p.m.

*Respectfully submitted*  
Mary Grace Hune, Secretary

### NEED A GRANT? ORALL HAS SOME MONEY FOR YOU!

The Education Committee is pleased to congratulate the recipients of grants to attend the 1988 spring meeting in Cleveland. Louise Newswanger of Day, Ketterer, Raley, Wright, and Rybolt of Canton, Ohio, and Lorelle Brown of the Marion County Law Library in Indianapolis were chosen by the Education Committee to receive \$150 grants. Both recipients are somewhat new to ORALL, Louise having joined in the summer of 1987, and Lorelle in 1986. Congratulations! And we hope to see you both frequently at future ORALL meetings.

ORALL will again offer grants to members attending the 1988 fall meeting in Indianapolis on October 12-14. Two grants of \$150 each are available to help defer expenses for attending the conference and workshop.

The purpose of the Grants Program is to encourage and aid members in attending the programs and becoming active in ORALL. Although we especially encourage newer members to apply, we also extend an invitation to active members.

Grants are awarded on the basis of (a) potential for professional benefit from attending the meeting, (b) possibility of future contributions to ORALL, and (c) financial need. A separate mailing will go out in August with an application form. We invite interested members to apply for a grant, or to consider encouraging a colleague to apply.

*Prepared by Marcia Siebesma*  
Ohio Northern University

### ORALL MEMBER SURVEY

The following data comprise the results of the survey taken at the Spring meeting in Cleveland. No effort has been made to statistically analyze the data. If you have further comments, questions, suggestions or any other input, please write or call Michael Slinger at Notre Dame.

Would you like ORALL to participate in more combined meetings with other associations such as the joint super regional in Albany?

42 Yes      9 No      7 Occasionally

Would you favor our attendance at a joint meeting to be held in Chicago in 1989?

45 Yes      7 No

Would you like to see ORALL meetings reduced to one per year?

23 Yes      28 No

Would you like to see ORALL sponsor workshops on specific topics (Workshops would be one or more days)?

53 Yes      0 No

When would you suggest that such a workshop be held.

14 In place of regularly scheduled meeting  
43 On the day before or after a regularly scheduled meeting  
12 At another time

Note: Some people suggested more than one option.

Do you face outside barriers in actively participating in ORALL. Please explain.

27 No Barriers  
18 Job Responsibilities  
12 Personal/Family Responsibilities  
6 Lack of Support from Employer  
5 Other

Note: Some persons responded in more than one category.

Evaluating ORALL on an overall basis, would you rate it's effectiveness as (Please explain):

24 very effective      24 somewhat effective      0 ineffective

Several people stated that ORALL is not doing enough to help Indiana, Kentucky and Michigan members.

How important is your membership in ORALL to you. Please explain.

37 very important      12 somewhat important      1 unimportant



**What is ORALL presently doing which is of interest to you or helps you in some way?**

Informal Contacts/Opportunity to Meet	17
Union List	9
Newsletter	8
County SIS	7
Membership Directory	6
Core Legal Bibliographies	5
Programs/Meetings	4
Vehicle for Professional Expression	3
Salary Survey	2
Fax Listing	2
Exhibits	2
Placement Service	1
Moral Support	1
Mentor Mentee List	1

**What things do you believe ORALL should be doing to improve its effectiveness? Please include in your discussion any specific projects you would like to have us consider.**

List of Subject Specialists or Consultants	6
More Time for Committee Meetings	4
Outside Speakers From Other Disciplines	4
Pathfinders	3
Workshops	3
More Effective Communications	3
Job Exchange Program	2
List of ORALL Publications in the Newsletter	2
Equipment Surveys	2
Stop Meeting at the Same Time as Ohio Bar	2
Marketing ORALL Through a PR Committee	2
Review Long Range Goals	2
Additional Publications/Bibliographies	2
Advice on Promoting Library Services	1
Child Care at Meetings	1
Insure Total Coverage of Ohio Appellate Decisions	1
Assist in Shared Acquisitions	1
Interact w/Other Library Groups, e.g., SLA, OCLIS	1
Newsletter Contain Summary of Committee Reports	1
Directory of Software Users & Contact Persons	1
More Union List Activites	1
More Continuity Between Committees	1
More Diversity (By Library Type) on Committees	1
Better Placement Services	1
Encourage Library Students to Join the Profession	1
More Speakers from Small Libraries	1

## THE 1988 UNION LIST IS HERE!!

It is time to subscribe to the 1988 edition of the ORALL Union List of Serials. The ORALL Union List is a useful library tool for Serials, Interlibrary Loan or Reference Librarians.

The ORALL Union List contains the holdings of 22 libraries, including academic, county, and corporate law libraries. In addition to the holdings information and the proper form of the serial title, the ORALL Union List provides detailed information of each library's interlibrary loan policy, so you can evaluate the best way to get the journal articles you need.

The University of Louisville produces the list for ORALL, and charges a very reasonable rate. The 1988 edition costs just \$47.50. The personnel at the University of Louisville will even input your holdings if you just send them a list. Your holdings can be updated whenever you need them to be done. Once your holdings are added, you can have a copy of your own holdings printed off for \$15.00 for the first copy and \$1.50 for each additional list. The address for ordering is: Bruce Spencer, Editor, Kentucky Union List of Serials, G55 Ekstrom Library, University of Louisville, Louisville KY 40292. Or you can call him at (502) 588-5931.

If you are not currently participating in the Union List, please think about adding your holdings - the greater the number of libraries participating, the better the service provided by the list. Those of you who do not subscribe to the List should consider the many options the List can provide your library. Even if you do not participate by including your holdings, you still can subscribe to the Union List. If you would like more information about how to become a member of the List, or about how to subscribe to the List, please contact any member of the Union List Committee. They are: Betty Roeske, Ohio Northern University Law Library in Ada, (419) 772-2255; Elizabeth Hagemeyer, Toledo Law Association Library, (419) 245-4747; Kiyoshi Otsu, Indiana University School of Law in Indianapolis, (317) 264-4028; or Tim Watts, Valparaiso University Law Library, (219) 465-7876.

*Prepared by Betty Roeske  
Ohio Northern University  
Taggart Law Library*

## ORALL'S PLACEMENT COMMITTEE READY TO SERVE YOUR NEEDS

Did you know that ORALL has a Placement Committee? Are you aware of how the committee can help you? As Chair of the committee this year (and also as the only member of the committee!), I would like you to know what the committee can do for you. The Placement Committee maintains a file of notices for positions which become available for law librarians, and a file of resumes of persons who are interested in finding a new position as a law librarian. Employers can send a notice of positions available, and also solicit resumes of librarians who are compatible with their needs.

To potential job applicants: I encourage anyone who is interested in finding a new position to send your resume to the committee so that I can keep it in the placement file and provide it to interested employers. I can assure you that strict confidentiality will be maintained, aside from forwarding the resume to interested employers. Another option is to call me periodically to see what positions are available. Notices which are sent to the committee may not necessarily appear in the ORALL Newsletter, because of advertising costs or conflicts with the Newsletter's deadline. Don't forget to check also with AALL's career hotline, (312) 939-7877.

I have received information about two part-time, free lance positions available for professional librarians. One position is in Mansfield, one in Cleveland. If you are interested in part-time work, or know of someone who is interested in getting back to law librarianship, give me a call and I can give you further details.

To prospective employers: I encourage you to send me notices of positions you have available. The committee can provide you with resumes of candidates, and inform anyone who contacts the committee about the position you have available. Another part of the committee's duties is to keep local library schools informed about available positions, and so notices are routinely sent.

The Placement Committee is ready to help you with finding the best candidate for your library, and to keep those of you who are

scouting for new positions informed of opportunities which become available in ORALL libraries. Take advantage of the services which the Placement Committee offers! If you have information on a position available or would like to send your resume or gather information on positions available, please

contact Lynn Miller, Law School Library, University of Akron, Akron, Ohio 44325, (216) 375-7447.

*Prepared by Lynn Miller  
University of Akron Law Library*

### MAY PROCLAIMED "LIBRARIES: LEARNING FOR YOUR LIFE" MONTH

The annual "Libraries: Learning For Your Life" campaign kicked off in May as Ohio's libraries and media centers cooperate to make you aware of the information services they provide.

Proclaimed by Ohio Governor Richard F. Celeste, May marks the start of the year-long campaign to emphasize the life-long learning opportunities provided by the many types libraries and media centers in Ohio.

"Access to information and the continuing education of Ohioans are vital factors in the social and economic development of our state," Governor Celeste stated in his proclamation. Citizens are urged to become more aware of the services at Ohio libraries during the May celebration and to utilize them for life.

"Libraries: Learning For Your Life" is sponsored by the Ohio Council of Libraries and Information Sciences (OCLIS), an organization comprised of sixteen of Ohio's library associations. Members serve the information needs of Ohio library users in the areas of government, business, law, education, medicine, and research.

Mary Grace Hune, Information Services Coordinator at Schwartz, Kelm, Warren & Rubenstein and co-chairperson of this year's program, said the campaign operates through a grass roots network of local county committees. The county committees promote local awareness at fairs and festivals. Many of the promotional activities are funded or provided at no charge by local businesses. For instance, area grocery chains and milk companies have used the slogan on their shopping bags and milk cartons. The steering committee coordinates the campaign throughout the year and sponsors a one-day

training seminar for the coordinators of the county committees. The committee also produces radio and television public service announcements and printed material to distribute locally.

ORALL's members involved in the planning of the celebration's activities include:

Mary Grace Hune, "Libraries: Learning For Your Life" Steering Committee Co-Chairperson. Hune is Coordinator of Information Services for Schwartz, Kelm, Warren & Rubenstein in Columbus, and a member of the Columbus Bar Association.

Carol Meyer, Southwest District Coordinator and Director of the Cincinnati Law Library Association.

Rita M. Harnish, County Coordinator for Clark County and Librarian for the Springfield Bar & Law Library.

Carol Suhre, County Coordinator for Clermont County and Librarian for the Clermont County Law Library.

Michelle Van Zant, County Coordinator for Highland County and Librarian for the Highland County Law Library.

For more information on "Libraries: Learning For Your Life" contact Mary Grace Hune at (614) 224-3168 or any of the other ORALL members listed above.

## COUNTY LAW LIBRARY NEWS

The County Law Library Special Interest Group met on Wednesday, May 25th at 3:30 p.m. at the Cuyahoga County Courthouse. There were twenty-four members present. The agenda was circulated and the meeting began with subgroup reports.

Legislation. Brenda Woodruff reported that there was really no legislation pending that specifically related to County Law Libraries, but there has been some activity on a bill pertaining to libraries in general. Am. Sub. S. 133 on the confidentiality of library records has gone through so many changes in its substitute version that the Ohio Library Association no longer supports it and the original sponsor has withdrawn as well.

Automation. Martha Cox described a project of WESTLAW promotion conducted at the Akron Law Library. West is also considering CD Rom for its reporters. On the opposite front, LEXIS is now available on VERALEX for free, but LEXIS adds a \$3.00 surcharge. Using VERALEX saves on printing charges because there is no per-line charge. Rosemarie Chrisant reported on the recent news stories describing computer viruses which infect computers when these rigged programs are copied on a computer and the "virus" program waits to sabotage the hard disk. These programs are so widespread and vicious that as soon as a "cure" is found someone comes up with a counterattack. Rosemarie's advice is: don't copy any software that you have not personally bought new. The money you save by copying someone else's programs might end up costing you your whole library system. Rosemarie has also read that the first place that problems show up on a system is in the computer clock. If you ever notice your clock's time being off, it may mean that your computer's battery needs replacing.

Quarters and Space. Mary Tekancic reported that the Space Planning Notebook had been borrowed by a couple of libraries and she was continuing to collect materials for it. Anyone interested in borrowing it should contact her. The latest issue of Law Library Lights published by the Law Library Society of Washington, D.C. was entirely devoted to moving and space planning. The newsletter is available through subscription and is highly recommended.

Funding/Law Suits. Jan Novak reported on Ohio Attorney General Opinion 87-108, which states that school district libraries may not allow patrons to view videotapes on the library's premises without infringing upon copyright laws. Though it doesn't mention law libraries' usage of videotapes, it may have some impact on law libraries in the future. Jan also related that her library may soon be suing for lack of fines payments.

The discussion then digressed to the proliferation of surveys being sent out by various libraries. Surveys without follow-up on the results are especially not appreciated. There was a desire on everyone's part to coordinate the surveys and prevent duplication.

Membership. It was reported that five new County Law Librarians had joined ORALL and letters inviting them to join the SIG had already been sent. In conjunction with that, Corliss Davis stated that it was probably time to publish a new membership directory. In the interest of keeping the group relevant, the subgroup structure is being abandoned and will be replaced by a listing of member authority contacts included in the new directory. Members willing to volunteer as consultants on the subjects of funding, quarters, etc. will be so named in the directory.

Under old business ultrafiche pricing and audit techniques were discussed.

The main program followed. Judith Gill spoke first. Her report was a summary of selected states that have County Law Libraries and how these states fund those libraries. She had a few copies of the results of her survey and can mail copies to any interested County Law Library. Corliss then reported on the chronology of the unified court management movement in Ohio to date. Apparently someone from Youngstown has already testified to the Select Committee to Study Court Reorganization. That person's testimony was opposed to the current funding formula for County Law Libraries. It was inaccurate and misleading as well. It was decided by the group that County Law Libraries could not afford to allow such misinformation to reach the Select Committee without counteracting it with the correct facts. Therefore, a special subcommittee was appointed consisting of Betty Busch, Rosemarie Chrisant,



Martha Cox, Linda Ellashek, Carol Meyer and Jan Novak, to draft a letter which, when approved by all SIG members, will be sent to Representative Verich (chair of the Select Committee), and Jim McCrystal (chair of an OSBA committee also studying court reorganization).

The final item on the agenda was a tour of the Cleveland Law Library in the Courthouse. There being no further discussion, the meeting adjourned to the Law Library.

The Law Library Committee to the Bar met the next day and several SIG members attended. At that meeting, it was reported, by Corliss Davis, that the Court Unification Project was the main topic of discussion. Paul Allison was assigned to chair a new sub-committee studying court reorganization and it was hoped that he could be added to Jim McCrystal's OSBA committee as well. Jerry Walker also will try to have County Law Library representation on the Select Committee's Advisory Committee.

*Prepared by Rosemarie Chrisant  
Akron Law Library Association*

#### **LEXIS: A PART OF EVERYONE'S CONTINUING PROFESSIONAL EDUCATION**

In an informative session, at the ORALL Spring Meeting in Cleveland on Friday morning, LEXIS representatives spoke to association members about different methods Mead Data Central utilizes in training people to use computerized legal research. LEXIS/NEXIS has a variety of educational programs to help students and law firm subscribers familiarize themselves with the benefits of their service.

Linda Wesner, a Customer Training Specialist from Dayton, described how Mead Data Central has made quite a few changes in their training programs over the last several years. She talked about "metacognition," how an adult goes about learning. An adult needs to know what he is learning and then he needs to know how he is doing. Ms. Wesner told how LEXIS has discovered that training goes better when it starts slowly. Instructors now try to hit only the most important items in the first session, then follow up with individual training or specialty classes. MDC also is looking into using training diskettes and interactive video.

Kathy Piraino, an account executive in Cleveland, described how training techniques have changed for large law firms. The focus of training has moved from the general to more practical applications in specialty areas. Instruction has moved out of the MDC offices and into firm offices. Frequently MDC sets up mini-training centers at the large law firms. Ms. Piraino also said LEXIS has become more involved in one-on-one training. She mentioned the importance of on-going education, particularly with the new Continuing Legal Education requirement for Ohio attorneys.

Clare Smith-Long, an account executive with responsibility for education programs in law schools, described how computerized legal research used to be considered as optional, but now it is considered an essential tool for legal research. Students need continued exposure to LEXIS, so MDC is looking at the point where training is placed in the curriculum. Some schools now teach LEXIS early in the first year. MDC's training council for law school representatives has put together a script used in the law schools. They want similar instruction for everyone throughout the country. Ms. Smith-Long also described the "fast track" program, where firms are asking summer clerks to take training beyond what is offered in the schools before they get to their summer positions. This program has been very successful.

Judy Bliss, a LEXIS staff instructor, talked about how small firms have been able to access the LEXIS service. There are some public terminals at courthouses and there are membership group programs. The State Bar Association has been instrumental in the latter. MDC provides special classes with an emphasis on personal computer access and also makes available one-on-one sessions for advanced techniques or specific problems.

Nicholas Finke, director of the Large Law Firm Market of Mead Data Central, concluded the program by briefly talking about the differences and improvements that have occurred in the last ten years.

*Prepared by Judy Rogers  
Baker and Hostetler - Columbus*

## COMMUNICATING WITH YOUR BOSS

"Flexing to a different social style" was the theme of Janis Johnston's program Thursday, May 26 at the Spring Meeting of ORALL. As Associate Director for Technical Services at the Notre Dame Law School Library, Ms. Johnston herself effectively exhibited the art of "communicating with your boss" by speaking to an audience that included her own boss, Roger Jacobs.

The idea of managing your boss originated with the management guru Peter F. Drucker. New management styles have moved away from manipulating and changing the boss, to taking responsibility for his effectiveness and performance. Working for a boss that's going places ensures a subscription for success.

Ms. Johnston described six recommendations for matching behavioral dimensions and strengths to basic social styles. By learning the boss' goals and objectives, based upon both the library's and his own professional scales, an employee can be aware of what she/he is doing to help or hinder the boss' performance. Playing to the boss' strengths will not eliminate his weaknesses, but will help overcome limitations such as unawareness of what's going on in your library.

Learning the boss' preferred work habits and tailoring communications accordingly will build amiable avenues of information giving and information receiving. Managing the flow of information exhibits a shared concern between boss and other management. An objective and observable social style compliments assertive and responsible communications for productive interactive behaviors. Finally, Ms. Johnston suggests, determining your social style via feedback, identification, and adaptation will make every contact with your boss count.

*Prepared by Carol A. Suhre  
Clermont County Law Library Association*

## CINCINNATI AREA LAW LIBRARIANS MEET

Law librarians in the Cincinnati area gathered for a brown bag lunch on March 29th at the Federal Courthouse downtown to become

reacquainted, meet newcomers, and exchange news. Special guests at the luncheon included Marty McDonald, Executive Director of the Greater Cincinnati Library Consortium, and Pat Sweeney, local WESTLAW representative.

Following lunch, the group proceeded across the street to Fifth Third Center, where three law firm librarians conducted tours of their libraries. They were Kathy Steen, Graydon, Head & Ritchey, Barb Silbersack, Smith & Schnacke, and Cynthia Aninao, Dinsmore & Shohl. Attendees were given enlightening profiles of each firm, as well as fascinating tips on attorney orientation to the library, CALR training, and compact-shelving use. They also learned about each librarian's professional background and feel they know each one a little better now.

After the tours, Kathy Welker invited everyone interested to walk through the construction site of the Sixth Circuit Library on the third floor of the courthouse. The group was impressed with the increased amount of space the Sixth Circuit will have in its new library.

*Prepared by Pamela Schaffner  
U.S. Court of Appeals 6th Circuit*

## REPORT OF THE NOMINATIONS COMMITTEE

At its May 26, 1988 meeting the ORALL Nominations Committee prepared a list of potential candidates. Subsequent to the committee meeting the following persons were contacted and have accepted nomination for offices to be filled at the Annual Meeting of the Ohio Regional Association of Law Libraries in October, 1988.

### Vice-President/President-Elect

Brenda Woodruff  
Toledo Law Association  
Toledo, Ohio

### Secretary

Janis Johnston  
Notre Dame Law Library  
Notre Dame, Indiana

Executive Board Member

Thomas Hanley  
University of Dayton  
Law School Library  
Dayton, Ohio

According to Bylaw IV section 1(c), "Additional nominations may be made upon written petition of five members in good standing submitted to the Secretary no later than August 1 of the year. Such nominations by petition must be accompanied by the written acceptance of the nominee."

Therefore, write-in nominations complying with Bylaw IV should be submitted to Mary Grace Hune/ORALL Secretary, c/o Schwartz, Kelm, Warren & Rubenstein, 41 South High Street, Columbus, Ohio 43215.

**LIBRARY PATHFINDERS**

What is a pathfinder? What do you want it to be? That is the scope of the publications program at Case Western Reserve University Law library as described by director Kathy Carrick in the program "How to Compile a Research Pathfinder." Case's color-coded publications program includes four series: 1. Basic Series (How to use a particular title), 2. Bibliographic Series (bibliographies of guest lecturers, visiting faculty), 3. Topical Legal Research (as illustrated by a handout on Federal legislative history), and 4. Special Materials (highlight special collections, donations).

Why do pathfinders? They are a PR mechanism - an extension of your library. They provide information - what libraries are all about. They can cut down on repetitive questions. They are also an important professional development tool for librarians. You might also consider the time trade-off for individual versus mass education effort.

How do you develop a series of pathfinders? Determine your audience (remember that from library school?). Will they be used by law students, attorneys, or patrons not familiar with legal research tools? Do you want to cover basic research or be comprehensive? A comprehensive

pathfinder can leave no doubt that the researcher has exhausted all trails. Do you limit materials discussed to those in your library? Do you include online databases? If so, do you show sample searches? Again, the publication can be as much or as little as you want it to be.

If your library embarks on a publications program, one person should be given ultimate responsibility for it. There needs to be a uniformity in style and presentation - "clear brand recognition." That person needs to supervise production (looks, proofreading, editing - they also need objectivity).

So, for all of us wondering before this program what a pathfinder is supposed to be, there are not easy answers, no standard format. Include what you think your patrons need.

*Prepared by Carol Bredemeyer  
Northern Kentucky University*

**WELCOME NEW MEMBERS!**

Greg Arvanetes  
Anderson Publishing Company  
P.O. Box 1576  
Cincinnati, Ohio 45201

Joy L. Brake  
Jones, Day, Reavis & Pogue  
41 S. High Street  
Suite 1900  
Columbus, Ohio 43215

Joan M. Byerly  
Grand Rapids Bar Association  
Law Library  
200 Monroe, N.W., Suite 400  
Grand Rapids, Michigan 49503

Deborah L. Deryck  
Kent State University Library  
165 Marvin Avenue  
Akron, Ohio 44302

Ulrike Dieterle  
Chase College of Law Library  
Northern Kentucky University  
Highland Heights, Kentucky 41076  
*(Continued on Page 12)*

**Welcome New Members**

*(Continued from page 11)*

Rebecca Douglas  
Capital University Law Library  
665 South High Street  
Columbus, Ohio 43215

Carol Ebbinghouse  
Case Western Reserve University  
Law Library  
11075 East Blvd.  
Cleveland, Ohio 44106

Sue Gall  
Kohrman, Jackson & Krantz  
One Cleveland Center  
20th Floor  
Cleveland, Ohio 44114

Charles Gillespie  
Baker & Daniels  
810 Fletcher Trust Bldg.  
Indianapolis, Indiana 46204-2454

Naomi J. Goodman  
Valparaiso University Law Library  
Valparaiso, Indiana 46383

Eve Greene  
Banks-Baldwin Law Publishing Co.  
University Center  
P.O. Box 1974  
Cleveland, Ohio 44106

Lisa Hayes  
Law Library  
Indiana University School of Law  
735 West New York Street  
Indianapolis, Indiana 46202

Carole L. Hinchcliff  
Ohio State University  
College of Law Library  
1659 N. High Street  
Columbus, Ohio 43210-1391

Debra L. Hughes  
Fayette County Law Library Assn.  
Ground Floor  
Fayette County Courthouse Bldg.  
Washington Court House, Ohio 43160-1326

George R. Jackson  
Ohio State University  
College of Law Library  
1659 North High Street  
Columbus, Ohio 43210-1391

Alice Worley Jones  
University of Cincinnati  
Law Library  
Mailing Location #142  
Cincinnati, Ohio 45221-0142

Kamla J. King  
Bureau of National Affairs, Inc.  
Library  
1231 25th Street, N.W.  
Washington, D.C. 20037

Sandy L. Korecky  
Research Institute of America, Inc.  
726 Milton Street  
Findlay, Ohio 45840

Debra Mayer  
Capital University Law Library  
665 South High Street  
Columbus, Ohio 43215

K. Louise Newswanger  
Day, Ketterer, Raley, Wright & Rybolt  
800 William R. Day Bldg.  
121 Cleveland Ave., South  
Canton, Ohio 44702

William C. Olsen  
Thomas M. Cooley Law School Library  
P.O. Box 13038  
217 S. Capitol Ave.  
Lansing, Michigan 48901

W. Nicholas Pope  
Arter & Hadden  
1100 Huntington Building  
Cleveland, Ohio 44115

W. Joseph Racey  
General Bookbinding Co.  
8844 Mayfield Road  
Chesterland, Ohio 44026

Bernard D. Reams  
Washington University Law Library  
Campus Box 1120  
St. Louis, Missouri 63130



Ebba Jo Sexton  
University of Kentucky Law Library  
Lexington, Kentucky 40506-0048

Sally L. Smith  
Porter, Wright, Morris & Arthur  
41 South High Street  
Columbus, Ohio 43215

Michael J. Stanecki  
Mead Data Central  
100 Renaissance Center  
Suite 1636  
Detroit, Michigan 48243

Leon Stevens  
Walter, Haverfield, Buescher  
& Chockley  
1215 Terminal Tower  
Cleveland, Ohio 44113

Kathy Thomas  
Toledo Law Association  
Lucas County Courthouse  
Toledo, Ohio 43624-1672

Susan Vancavage  
Arter & Hadden  
1100 Huntington Bldg.  
Cleveland, Ohio 44115

S. Mark Weller  
Auglaize County Law Library  
Auglaize County Courthouse  
Wapakoneta, Ohio 45895

Jill Williams  
Mahoning Law Library Assn.  
Courthouse, 4th Floor  
120 Market Street  
Youngstown, Ohio 44503-1752

Lance Woodward  
VERALEX, Inc.  
559 Holliday Lane  
Indianapolis, Indiana 46260

Christine A. Young  
Lawyers Co-operative Publishing Co.  
1765 Hanover Street  
Cuyahoga Falls, Ohio 44221

## ANNOUNCEMENTS

Carswell Legal Publications now has a U.S. toll free number: 1-800-387-5143.

## MEMBERSHIP NEWS ITEM

Nikki Schofield, Librarian and Appellate Paralegal at Bingham Summers Welsh & Spilman, appears on the cover of the May/June 1988 "Legal Assistant Today" magazine. There is also an article about her 14 years at the Indianapolis firm, in that issue.

Nikki flew to Dallas for the photo session. Although the cover picture appears as though she is bookends for several volumes of the United States Code Service, she really just leaned against an upright table, and that picture was merged with another picture of books, to create the photo on the cover.

## AUTHORS!

Two of our members, Susan Schaeffgen and Melanie K. Putnam, are the authors of a book. It is entitled: Ohio Legal Research: Effective Approaches and Techniques. The cost is \$20.00 per copy. For further information, contact PESI at (800) 826-7155.

## AALL ANNUAL MEETING

If you are planning a meeting or activity at the AALL Annual Meeting in Atlanta, June 26-29, 1988, please send notice of the activity to Miriam Sedacca, Chair of the Annual Meeting Daily Committee. Each day the PEACHTREE DAILY will print a calendar of meetings, activities, and tours. You may publicize your event by contacting Miriam Sedacca, Assistant Librarian; Arnall Golden & Gregory; 55 Park Place, Suite 400; Atlanta, GA 30335, (404) 527-4749. The deadline for inclusion in the first issue of the DAILY is June 13, 1988. During the Annual Meeting bring your notices to the AALL Business Office at the Marriott Marquis.

## INDIANA RECORDS AND BRIEFS

The current records and briefs of the Indiana Supreme, Appellate and Tax Courts will be available to libraries on a subscription basis beginning in September. The material is being filmed by the Indiana Commission on Public Records and will be reproduced on 16 mm. microfilm. The cost of a yearly subscription has been estimated to be \$500 to \$600. The purchase of back runs will be optional as they become available. Please contact Constance Matts at the Indiana Supreme Court Law Library (317-232-2557) if your library would like to become a subscriber.

## COUNSEL '87

The Law Librarians' Society of Washington, D.C. announces the publication of the 1987 edition of COUNSEL: Consolidated Union Serials List. The publication reports holdings for legal and non-legal periodical titles. The list represents 150 LLSDC member libraries, and contains over 5900 serial titles. It was created on OCLC and is updated through its Union List system. OCLC/CONSER bibliographic records with ISSN and OCLC access information are used. It is a volume of 925 pages bound in perfect binding. The purchase price is \$270.00 for non-participating libraries. To order, please send a check payable to the Law Librarians' Society of Washington, D.C., Publications Committee, P.O. Box 33112, Washington, D.C. 20033.

## REMINDER

Membership Chairperson Thomas L. Hanley wants to remind everyone to send in your membership form and dues to Ruth Long, ORALL Treasurer, by September 1, 1988. This will ensure your inclusion in the 1988-89 ORALL Directory. Please include your Fax number, if applicable.

## CLASSIFIED

**Position Available:** Head of Technical Services. Requires: MLS and 4-5 years of experience, in Technical Services, in a large law or academic library; working knowledge of OCLC, AACRII, current cataloging and acquisitions procedures. Duties: implement full automation of technical services, supervise staff of six, participate in reference desk coverage as needed. Available immediately. Salary: highly competitive. Apply with resume to: Kathy Carrick, Director, CWRU Law Library, 11075 East Blvd., Cleveland, Ohio 44106.

The ORALL Newsletter is the official publication of the Ohio Regional Association of Law Libraries (ORALL), a chapter of the American Association of Law Libraries (AALL).

Membership: 299

Dues: \$15 per year

Non-member subscriptions: \$10 per year

The ORALL Newsletter is published four times per year: March, June, September and December. For extra copies, write: Theodore A. Potter, Editor, University of Toledo Law Library, 2801 West Bancroft St., Toledo, Ohio 43606.

For membership information contact: Thomas L. Hanley, University of Dayton Law School Library, 300 College Park, Dayton, Ohio 45469.

The ORALL Newsletter is published and printed by The University of Toledo for the Ohio Regional Association of Law Libraries. All articles and opinions expressed are those of ORALL. Contributions submitted for publication are subject to editorial review.

Commercial Advertising:

1/2 page, 2 formats:

7 1/2" wide x 4 1/2" high \$80.00/issue

3 1/4" wide x 9" high

1/4 page

3 1/4" wide x 4 1/2" high \$50.00/issue


1/8 page

3 1/4" wide x 1 7/8" high \$30.00/issue

Classified Advertising:


\$10.00 - minimum of 5 lines

\$ 2.50 - per line after the minimum



**Retaining FDR**  
 is like having 1,000  
 bright-eyed & bushy  
 tailed law clerks  
 hot-footing it  
 around Washington  
 and the nation  
 digging up all  
 that info you need  
 to make your  
 firm thrive!

Documents from any  
 court in the Nation, also!



514 C STREET, N.E., WASHINGTON, D.C. 20002

## SEC AND BANKING RESEARCH.

**DOCUMENT RETRIEVAL** from the SEC and all Federal agencies.

**CORPORATE RESEARCH** using extensive sample files and years of experience.

**DATABASES** covering Mergers and Acquisitions and Mutual Funds.

**PUBLICATIONS** detailing Mutual Fund and SEC securities offerings.

**WATCH** document services for all corporate SEC and banking agency filings.



202/289-5300  
**PRENTICE HALL  
 LEGAL & FINANCIAL SERVICES**

**Charles E. Simon & Company**  
 1333 H Street, N.W., Suite 500 Washington, D.C. 20005

L  
O  
O  
S  
E  
L  
E  
A  
F  
  
U  
P  
D  
A  
T  
E  
S

## Library Services

Trained technicians to free your staff from library filing problems. We will:

- Accurately file all updates
- Order missing material
- Eliminate backlog

Administrative Management Group  
 1667 Illuminating Building  
 Cleveland, Ohio  
 (216) 696-5595

In Akron, Cincinnati or Columbus  
 Call 1-800-537-2889