

ORALL Newsletter

Ohio Regional Association
of Law Libraries

September, 1987

Volume 1987, no. 3

PRESIDENT'S MESSAGE

On our campus, as on all college campuses, fall marks the beginning of a new year with new students and new goals. For ORALL, also, fall is a time of new beginnings. At the annual meeting in October, the gavel will pass to the newly elected officers. There will be new faces on the Executive Board. The program planning process for the spring meeting in Cleveland and next fall's meeting in Indianapolis will begin. Committees will complete some projects and institute others. It is a time for new ideas, a new agenda, and renewed enthusiasm. It is, above all, a fine time to become involved in ORALL, to begin actively participating and contributing.

The process of being an active ORALL member begins now. You should all have received your election ballots. The Nominating Committee has presented an excellent list of candidates. To agree to run for office or to serve on the Executive Board involves a considerable commitment of time and energy. Please show your support of these candidates by returning your ballot and exercising your right to vote.

Another step toward becoming or remaining actively involved in ORALL is to work on a committee. The "Committee Preference Form" is in this newsletter issue. Please send it to Paul Richert as soon as possible so that he can complete committee appointments before the first of the year.

With the Albany meeting on October 8-10, ORALL begins its 38th year. It is a particularly exciting meeting to attend because of the wide variety of programs and the chance to meet and exchange ideas with the members of five other chapters. For longtime ORALL members, it is an opportunity to observe the programs and activities of other Chapters, consider new ideas, and find new insight. For newer members, the Albany meeting makes it possible to meet librarians from other areas in less intimidating numbers than at an AALL conference. The meeting also offers good basic programs and, again, the chance for meaningful involvement in activities at the Chapter level. I hope to see many ORALL members in Albany. Even if you can't be in Albany, please join or rejoin a
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OFFICERS

President:	Carol Allred
Vice President/President Elect:	Paul Richert
Secretary:	Mary Grace Hune
Treasurer:	Brenda Woodruff
Executive Board:	Martha M. Cox
	Mary Persyn
	Anita K. Shew (past president)
Newsletter Editor:	Theodore A. Potter

CALENDAR

Oct 8-10:	Super-Regional-Albany, NY
Nov. 30:	Newsletter Copy Deadline-4th Issue
Jan. 1, 1988:	Assume New Committee Assignments
Jan. 7-10:	AALS-Miami Beach
May 25-27:	ORALL-Cleveland
June 26-29:	AALL-Atlanta

President's Message

(Continued from Page 1)

committee and plan to work to help keep ORALL a dynamic and growing chapter, responsive to the needs and interests of its members.

For me, the Albany meeting brings the end of my year as president. It has been a busy and enjoyable time. I want to express my thanks to the officers, the Executive Board members, the committee chairs, and the newsletter editor, Ted Potter, for their support and assistance. I owe a special word of thanks to past-president, Anita Shew, for her help and advice. With the cooperation and hard work of all these people, and of all the active ORALL members, being ORALL President has been a rewarding and enriching experience.

*Carol Allred
ORALL President*

**INFORMATION:
THE LAWYER/LIBRARIAN CONNECTION**

Law Librarians Northeast Regional Conference

The Law Librarians Northeast Conference will be held at Albany, New York, October 8-10, 1987. The theme of the conference is "Information: the Lawyer/Librarian connection." Registration fee: \$75.00

Participating organizations are the Association of Law Libraries of Upstate New York, Law Librarians of New England, Law Library Association of Greater New York, Michigan Association of Law Libraries, Ohio Regional Association of Law Libraries, and the Southern New England Law Librarians Association.

The conference will offer "Law School in a Day" and programs on acid rain, the Canadian Charter of Rights and Freedoms, and U.S. Constitutional law. Other programs will focus on law library automation, regional cooperation, and the advantages of participation in AALL. Programs on management of technical services

departments, public services departments, reference units, and small libraries will be given. The quality of life of the law librarian and minority participation in law librarianship will be examined.

All interested librarians are invited to attend.

For further information, contact:
Ellen Gibson, President-Elect, ALLUNY
Sears Law Library, SUNY Buffalo
John Lord O'Brian Hall
Amherst Campus
Buffalo, New York 14260
(716) 636-2089

**NEWS FROM THE COUNTY LAW LIBRARIES
SIG**

County Law Libraries SIG Chair Mary Tekancic (Lorain) has announced the time and agenda for the group's meeting during the Albany conference. The SIG will meet from 11:30 A.M. to 1:00 P.M. on Thursday, October 8th, just before the opening luncheon. Please check at the registration desk on Thursday morning for the location of the meeting. The business portion of the agenda includes subgroup reports, nominations for chairperson-elect and ORALL reporter, and new business. Mary reminds all subgroup members to be prepared to report on their activities and asks everyone to consider volunteering for the two positions open. Here is your chance to really help your SIG!

Following the business meeting, there will be a general discussion of state audit problems based on forms Mary mailed to all SIG members in mid-August. Everyone is urged to fill out a form - whether they will be at the Albany meeting or not - so that a file of audit-related experiences can be created. The Lorain County Law Library Association has been designated a clearinghouse for audit information by the Law Libraries Committee of the Ohio State Bar Association. It is hoped that the audit file will be able to help county librarians who have problems in the future.

Subgroups Reports:

Quarters and Space. Mary Tekancic (Lorain) reports that three people have used the notebook of library design and moving information. It is available for anyone else who would like to see it and contributions of new information are always welcome.

Automation and Computers. Rosemarie Chrisant (Akron) will present the final results of her automation survey at the meeting in Albany, New York.

Reporters. Keith Ashelman (Trumbull) will report on the July meeting of the State, Court and County Law Libraries Section in Chicago at the Albany SIG Meeting.

Funding and Lawsuits. Jan Novak (Cleveland) reports that Ohio Attorney General opinion 87-023 (May 5, 1987) overrules OAG 86-062 which excluded juvenile courts from the provisions of O.R.C. 3375.52 and 3375.53. In light of the new opinion, the Cuyahoga County Prosecutor's office has ruled that all fines or bond forfeitures collected in juvenile or probate courts pursuant to O.R.C. 5503.04 must be paid to the law library rather than to the general fund of the county treasury. The Summit County Prosecutor's Office has awarded these monies retroactively to 1982 to the Akron Law Library Association. Further discussion of these matters will take place at the SIG Meeting.

Jan also reports that Robert E. Barner will be retiring from the Cleveland Law Library Association effective October 1st, 1987. Jan Ryan Novak will become the new library director.

*Prepared by Corliss Davis
Akron Law Library Association*

The ORALL Newsletter is the official publication of the Ohio Regional Association of Law Libraries (ORALL), a chapter of the American Association of Law Libraries (AALL).

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For extra copies of the ORALL Newsletter write:
Theodore A. Potter, University of Toledo Law Library,
2801 West Bancroft St., Toledo, Ohio 43606.

TREASURER'S REPORTAPRIL 30, 1987

Balance on Hand,
April 30, 1987 \$2,188.64

Income:

Dues: \$3,465.00

Interest: 48.84

Meetings 1,389.00

Miscellaneous 4.50

Exhibitor's
Booths 1,050.00

\$5,957.34

\$8,145.98

Expenses:

Newsletter: \$1,325.04

Meetings 537.28

\$1,862.32

Balance on Hand,
April 30, 1987

\$6,283.66

C.D. \$2,094.77

*Respectfully submitted,
Brenda Woodruff
Treasurer*

For membership information contact: Marianne
Maher, Theodore Levin Memorial Library U.S. District
Court, 722 Federal Building, Detroit, Michigan 48226.

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of Law Libraries. All articles and opinions expressed are
those of ORALL. Contributions submitted for publication
are subject to editorial review.

LEGAL RESEARCH SEMINAR IN TOLEDO

On Saturday, June 6, 1987, a legal research seminar was held at the University of Toledo College of Law for summer law clerks in the Toledo area. Brenda Woodruff, Librarian at the Toledo Law Association, was interested in giving the clerks an orientation to the availability of legal and non-legal information in the Toledo area. The idea was to have a day-long program wherein the clerks could learn which libraries had what materials, whether the facilities were open to them, the lending/photocopying policies of those libraries, and what type of reference help was available to them, as they go through this summer ritual.

Ms. Woodruff coordinated the event, which included speakers from local firms, the university law library, and from the public library, breaks for questions and mingling, and a luncheon, at which a local judge gave a humorous speech. The topics considered were basic secondary materials to which many of the clerks had had no exposure. Another goal of the program was to orient the clerks to the research methods necessary for work in the law firm and how it differs from the research done for law school.

On the whole, the program was well received. An evaluation sheet was provided for comments and suggestions. In addition, the librarians involved planned to get together to discuss the success or failure of the program, the format, the speakers and the content, so that if another program is planned, the suggestions may be taken into consideration.

*Prepared by Theodore A. Potter
University of Toledo Law Library*

ANNOUNCEMENTS

Carol Ebbinghouse is the new Head of Public Services at Case Western Reserve University Law School Library. Carol was formerly the Data Services Coordinator at the University of California, Irvine. She has also worked at Irell & Manella, the Southwestern

University Law Library, and the Orange County Law Library. Carol received her J.D. from Southwestern University, and M.S.L.S. from the University of Kentucky. She is a member of the California and Federal Bars.

Carole Hinchcliff has been named Reference Librarian at The Ohio State University College of Law Library. Carole holds her law degree (L.L.B.) from the University of Melbourne, Victoria, Australia, and her professional library degree (M.A. in Library & Information Studies) from the University of Wisconsin. For the past two years Carole has been Project Assistant for the Law Library Director and for the Institute of Legal Studies at the University of Wisconsin School of Law.

George Jackson has been appointed Reference Librarian at The Ohio State University College of Law Library. George earned his undergraduate degree from Penn, and he holds both his law and library degree (J.D. and M.L.S.) from the University of Pittsburgh. For the past two years, he has served as Reference Librarian for the State Law Library of Montana.

Ms. Sally Holterhoff, Government Documents Librarian at Valparaiso University School of Law Library, has been appointed to the Depository Library Council to the Public Printer. She begins a three-year term in October, 1987. Congratulations to Sally!

CAREER DEVELOPMENT AND ENHANCEMENT TECHNIQUES

Kyle Passmore of the University of Akron School of Law Library addressed issues related to "Non-Salary Career Development in Law Libraries" at the Spring ORALL Meeting in Dayton.

Ms. Passmore began by identifying five basic components of job satisfaction: 1) task variety; 2) autonomy (freedom and control over

one's work); 3) task completion from start to finish; 4) task significance; 5) feedback, both internal and external. The mix of these factors varies from job to job and person to person; problems with job satisfaction occur when the mix is not a positive one. When problems occur, the quality of work life diminishes, often resulting in physical or psychological job stress and burnout.

Ms. Passmore stressed the importance of first recognizing the five components of job satisfaction when trying to work out solutions and minimizing stress and burnout. The most obvious solution, finding another job, isn't always possible due to geographical and family limitations. These limitations and the constraints on upward mobility in the workplace caused by the baby boom create a difficult situation when a career has plateaued.

As an alternative to finding another job, three approaches were offered to enhance job satisfaction and career development. The first approach, job enrichment, includes analyzing the job for vertical expansion or alteration, bearing in mind the five components of job satisfaction. The importance of being realistic in this analysis was emphasized. Possible solutions could be redesigning the office space; a flextime work schedule, offering a greater degree of control; or delegating authority, which enhances feelings of autonomy.

A second approach would be job enlargement, where responsibilities are analyzed horizontally, and new responsibilities are added with the goal of enriching already-assigned tasks. An example of this approach would be the assignment of public and technical services activities across the departments.

Job rotation is the third possible approach to enhancing job satisfaction and career development. This practice would systematically move employees to other positions within the library. A good written job description or procedures manual is important to have with a system such as this, as the rotating employees really become "new" employees when moving into an unfamiliar position.

"Education as the Way to Career Development" was presented by Catherine Hall

Gillette. The premise of this presentation was that a library degree combined with a law degree is continuing to gain importance as the measure for further career enhancement. Education can be seen as a means to acquire further satisfaction in the areas of salary, responsibility and new duties.

The starting point in looking at education alternatives involves first and foremost determining the goals to be attained by it, and secondly determining the plan of action to be taken to complete the education.

Besides law school, Ms. Gillette pointed out other educational alternatives to explore. Non-professional education alternatives could include paralegal and legal assistant programs. Outside the realm of formal education, professional association involvement is another means of educational development. Writing for association publications and committee activities provides opportunities for further growth and education.

No matter what the educational program may be, achieving balance is very important: job, school and family all require commitments of time, so time management skills become a necessity. Ms. Gillette suggested prioritizing activities and completing the most important items first. Careful scheduling of time for family, work, school and business offers the possibility of adding an educational program and opportunities for greater career development.

*Prepared by Marianne Maher
U.S. District Court Library of Detroit*

1988 ORALL MEETINGS

Plans for next year's meetings in Cleveland and Indianapolis are already in progress. JoAnn Fisher has been appointed Local Arrangements Chairperson for our Cleveland meeting. Mary Hudson and Mary Ann Roman have been appointed co-chairs of the Local Arrangements Committee for the Indianapolis meeting. Arrangements for accommodations and activities are well underway.

AALL/ORALL LIAISON

As announced at the ORALL breakfast in Chicago, AALL has appointed liaisons to each Chapter as a way to keep in closer touch with individual chapter problems and needs. AALL Treasurer, Alan Holoch, Director of the Law Library at Ohio State University and an ORALL member, has been appointed as AALL liaison to ORALL.

EDUCATION AS THE WAY TO CAREER DEVELOPMENT: A BIBLIOGRAPHY

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Prepared by Catherine Hall Gillette
Cleveland State University

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Prepared by Mary Grace Hune
Schwartz, Kelm, Warren & Rubenstein

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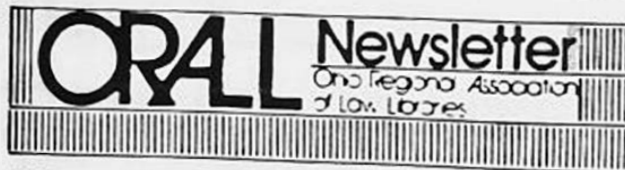
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Prepared by Kyle Passmore
University of Akron Law Library

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